

DECLARATION OF INTEREST - CHECKLIST FOR ASSISTANCE OF MEMBERS – 2007 OVERVIEW AND SCRUTINY

Name: Councillor

Overview and Scrutiny Committee: Executive Overview and Scrutiny

Date: 3 July 2008

Item No: Item Title:

Nature of Interest:

A Member with a personal interest in any business of the Council must disclose the existence and nature of that interest at commencement or when interest apparent except:

- Where it relates to or is likely to affect a person described in 8(1)(a)(i) or 8(1)(a)(ii)(aa), you need only disclose the existence and nature when you address the meeting on that business.
- Where it is a personal interest of the type mentioned in 8(1)(a)(viii), you need not disclose the nature or existence of that interest to the meeting if the interest was registered more than three years before the date of the meeting.
- Where sensitive information relating to it is not registered in the register, you must indicate that you have a personal interest, but need not disclose the sensitive information.

A Member with a prejudicial interest must withdraw, **either** immediately after making representations, answering questions or giving evidence where 4 or 6 below applies **or** when business is considered and must not exercise executive functions in relation to that business and must not seek to improperly influence a decision.

Please tick relevant boxes

Notes

	Overview and Scrutiny only		Notes
1.	I have a personal interest* but it is not prejudicial.	<input type="checkbox"/>	<i>You may speak and vote</i>
2.	I have a personal interest* but do <u>not</u> have a prejudicial interest in the business as it relates to the functions of my Council in respect of:		
(i)	Housing where I am a tenant of the Council, and those functions do not relate particularly to my tenancy or lease.	<input type="checkbox"/>	<i>You may speak and vote</i>
(ii)	school meals, or school transport and travelling expenses where I am a parent or guardian of a child in full time education, or are a parent governor of a school, and it does not relate particularly to the school which the child attends.	<input type="checkbox"/>	<i>You may speak and vote</i>
(iii)	Statutory sick pay where I am in receipt or entitled to receipt of such pay.	<input type="checkbox"/>	<i>You may speak and vote</i>
(iv)	An allowance, payment or indemnity given to Members	<input type="checkbox"/>	<i>You may speak and vote</i>
(v)	Any ceremonial honour given to Members	<input type="checkbox"/>	<i>You may speak and vote</i>
(vi)	Setting Council tax or a precept under the LGFA 1992	<input type="checkbox"/>	<i>You may speak and vote</i>
3.	I have a personal interest* and it is prejudicial because it affects my financial position or the financial position of a person or body described in 8 overleaf and the interest is one which a member of the public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice my judgement of the public interest or it relates to the determining of any approval consent, licence, permission or registration in relation to me or any person or body described in 8 overleaf and the interest is one which a member of the public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice my judgement of the public interest	<input type="checkbox"/> <input type="checkbox"/>	<i>You cannot speak or vote and must withdraw unless you have also ticked 4 or 7 below</i> <i>You cannot speak or vote and must withdraw unless you have also ticked 4 or 7 below</i>
4.	I have a personal and prejudicial interest in the business but I can attend to make representations, answer questions or give evidence as the public are also allowed to attend the meeting for the same purpose	<input type="checkbox"/>	<i>You may speak but must leave the room once you have finished and cannot vote</i>
5.	I must regard myself as having a personal and prejudicial interest in the business because it relates to a decision made (whether implemented or not) or action taken by the Cabinet or another of the Council's committees or sub-committees and, at the time the decision was made or action was taken, I was a member of the Cabinet, committee or sub-committee and I was present when that decision was made or action was taken	<input type="checkbox"/>	<i>You cannot speak or vote and must withdraw unless you are a Cabinet member attending under section 21(13) of the LGA 2000 when you may speak to answer questions</i>

6.	I must regard myself as having a personal and prejudicial interest in the business because it relates to a decision made (whether implemented or not) or action taken by the Cabinet or another of the Council's committees or sub-committees and, at the time the decision was made or action was taken, I was a member of the Cabinet, committee or sub-committee and I was present when that decision was made or action was taken, however I am attending the meeting for the purpose of making representations, answering questions or giving evidence relating to the business as the public are also allowed to attend the meeting for this purpose, whether under a statutory right or otherwise	<input type="checkbox"/>	<i>You may make representations, answer questions or give evidence but must leave the room once you have finished and cannot vote</i>
7.	A Standards Committee dispensation applies.	<input type="checkbox"/>	<i>See the terms of the dispensation</i>

* **“Personal Interest”** in the business of the Council means either it relates to or is likely to affect:

- 8(1)(a)(i) any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by your authority;
- (ii) any body -
- (aa) exercising functions of a public nature;
 - (bb) directed to charitable purposes; or
 - (cc) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union),
- of which you are a member or in a position of general control or management;
- (iii) any employment or business carried on by you;
- (iv) any person or body who employs or has appointed you;
- (v) any person or body, other than a relevant authority, who has made a payment to you in respect of your election or any expenses incurred by you in carrying out your duties;
- (vi) any person or body who has a place of business or land in your authority's area, and in whom you have a beneficial interest in a class of securities of that person or body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital (whichever is the lower);
- (vii) any contract for goods, services or works made between your authority and you or a firm in which you are a partner, a company of which you are a remunerated director, or a person or body of the description specified in paragraph (vi);
- (viii) the interests of any person from whom you have received a gift or hospitality with an estimated value of at least £25;
- (ix) any land in your authority's area in which you have a beneficial interest;
- (x) any land where the landlord is your authority and you are, or a firm in which you are a partner, a company of which you are a remunerated director, or a person or body of the description specified in paragraph (vi) is, the tenant;
- (xi) any land in the authority's area for which you have a licence (alone or jointly with others) to occupy for 28 days or longer.

or

A decision in relation to that business might reasonably be regarded as affecting your well-being or financial position or the well-being or financial position of a relevant person to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward, as the case may be, affected by the decision.

“a relevant person” means

- (a) a member of your family or any person with whom you have a close association, or
- (b) any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors;
- (c) any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or
- (d) any body of a type described in sub-paragraph 8(1)(a)(i) or (ii).

“body exercising functions of a public nature” means

Regional and local development agencies, other government agencies, other Councils, public health bodies, council-owned companies exercising public functions, arms length management organisations carrying out housing functions on behalf of your authority, school governing bodies.

A Member with a personal interest who has made an executive decision in relation to that matter must ensure any written statement of that decision records the existence and nature of that interest.

NB Section 21(13)(b) of the LGA 2000 overrides any Code provisions to oblige an executive member to attend an overview and scrutiny meeting to answer questions.

EXECUTIVE OVERVIEW AND SCRUTINY COMMITTEE

AGENDA ITEM: 6(1)
HELD: 16 APRIL 2008

Start: 7.30pm
Finish: 9.20pm

PRESENT:

Councillor	Hammond (Chairman) Mrs. Atherley (Vice-Chairman)	
Councillors	Aldridge Mrs. Blake Mrs. Colling Cotterill Dereli Fowler Gartside Hanlon	Jones Ms. Melling O'Toole R.A. Pendleton Swiffen Tattersall Vickers
In attendance Councillors:	G.M. Roberts Grant Rice	Leader Deputy Leader and Portfolio Holder (Regeneration and Planning) Leader of Labour Group
Officers	Assistant Chief Executive Private Sector Housing Manager Legal Services Manager Senior Member Services Officer (SG)	

78 APOLOGIES

Apologies for absence were received on behalf of Councillor J. Roberts.

79 MEMBERSHIP OF THE COMMITTEE

In accordance with Council Procedure Rule 4, Members noted the termination of membership of Councillor McKay and the appointment of Councillor Jones for this meeting only, thereby giving effect to the wishes of the Political Groups.

80 URGENT BUSINESS, IF ANY, INTRODUCED BY THE CHAIRMAN

There were no items of urgent business.

81 DECLARATIONS OF INTEREST

It is noted that the Code of Conduct in relation to personal and prejudicial interests of Cabinet Members when they have taken a decision is overridden by Section 21(13) of the Local Government Act 2000.

The following declarations of interest were received:-

Item No.	Title	Councillor	Interest	Reason
10	Housing Renewal Assistance Policy	Aldridge	Personal not prejudicial	Rent garage from Council
13	Capital Programme Monitoring	Mrs. Atherley Mrs. Blake Mrs. Colling Dereli Fowler Grant G.M. Roberts Vickers	Personal not prejudicial " " " " " "	Members of a Parish Council

82 DECLARATIONS OF PARTY WHIP

There were no declarations of a party whip.

83 MINUTES

RESOLVED: That the minutes of the last meeting of the Committee held on 7 February 2008 be approved as a correct record and signed by the Chairman.

84 CALLED IN ITEMS

There were no called in items.

85 RELEVANT MINUTES OF CABINET

Consideration was given to the minutes of Cabinet meetings held on 12 February and 1 April 2008.

Members raised questions/comments on the following minute items:-

12 February 2008

- Min. 153 (Draft Skelmersdale Town Centre Supplementary Planning Document and Masterplan) - NHS Dentist in Skelmersdale not directly consulted.
Min. 153(C) (Draft Skelmersdale Town Centre Supplementary Planning Document and Masterplan) - meetings of LDF Cabinet Working Group.

1 April 2008

- Min. 163 (Voice Recognition Software) – costs/software/installation
Min. 165 (Market Towns Initiative – Results of Consultation) – traffic management impact study in Ormskirk Town Centre; provision of relief road Park Road/County Road, Ormskirk
Min. 168 (Introductory and Demoted Tenancies) – tenant & residents consultation; Appeals process; consequences of anti social behaviour by owner/occupiers.

RESOLVED: That the minutes of the Cabinet meetings held on 12 February and 1 April 2008 be noted.

86 KEY DECISION FORWARD PLANS 1 MARCH - 30 JUNE 2008 & 1 APRIL - 31 JULY 2008

There were no items placed on the agenda from the above-mentioned Key Decision Forward Plans.

87 HOUSING RENEWAL ASSISTANCE POLICY

Consideration was given to the above-mentioned report of the Executive Manager Housing and Property Maintenance Services as circulated and contained on pages 571 – 612 of the Book of Reports on which he sought the Committee's comments.

During the ensuing discussion Members raised the following questions/comments in relation to:-

- Appeals procedure
- Defaulting on loans
- Interest rates

In particular Members sought clarification on the following paragraphs within the policy document:-

- 6.2 – Child tax credit
- 6.6 – Explanation of type of security measures e.g. burglar alarms
- 6.6 – Rationale behind ineligibility of accredited landlords of houses of multiple occupation
- 6.6 – Ineligibility of Council tax banding F-H which could have adverse affect on older people living in a property for a long period that do not have resources for home improvements
- 8.11 – specify loan products

The Private Sector Housing Manager indicated that research and investigation by the project team had found that there was little interest from private organisations in administering a loans service and that the public sector were offering a variety of loan products which would be explored.

- RESOLVED: A That the Committee support the policy in principle.
- B That the above-mentioned comments be submitted to the Executive Manager Housing and Property Maintenance Services.
- C That the Executive Manager Housing and Property Maintenance Services be requested to submit a progress report to this Committee on 4th December 2008.

88 DEVELOPMENT OF NEW LANCASHIRE LOCAL AREA AGREEMENT

Consideration was given to the above-mentioned report of the Assistant Chief Executive as circulated and contained on pages 613 – 629 of the Book of Reports in which she updated Members on the process for agreeing the new Lancashire Local Area Agreement.

RESOLVED: That the report be noted.

89 CORPORATE PERFORMANCE PLAN AND SUITE OF PUBLISHED INDICATORS 2008/09

Consideration was given to the above-mentioned report of the Assistant Chief Executive as circulated and contained on pages 631 – 672 of the Book of Reports on which she sought the comments of the Committee to be submitted to Council for consideration.

During the ensuing discussion Members raised the following questions/comments:-

BV199a – Household items deposited in gardens

BV199a – How percentages were calculated

BVP109a }determination of planning applications

BVP109b }

BVPI64 – (Number of private sector vacant dwellings returned into occupation or demolished as a direct result of action by the Local Authority)

Wish to see this indicator remain

The Assistant Chief Executive responded to the questions raised on the above items and indicated that the comments in relation to BVPI64 would be forwarded to Council on 23 April 2008 for consideration.

RESOLVED: A That the report be noted.

B That Council be requested to consider the retention of BVPI64.

90 CAPITAL PROGRAMME MONITORING 2007/2008

Consideration was given to the above-mentioned report of the Executive Manager Financial Services, as contained on pages 673 - 682 of the Book of Reports, providing an overview of progress on Capital Schemes at the end of January 2008.

During the ensuing discussion Members raised questions on the following items:-

- Electrical upgrades – Additional programme
- Affordable housing – when re-profile to commence
- TV Aerials - Update

RESOLVED That the report be noted and the Executive Manager Housing and Property Maintenance Services provide a response to the above questions to be forwarded to all Members of the Committee.

91 REVENUE MONITORING 2007-2008

Consideration was given to the above-mentioned report of the Executive Manager Financial Services as circulated and contained on pages 683 – 689 of the Book of Reports in which he provided a projection on the financial position of the General and Housing Revenue Accounts to the end of the financial year.

During the ensuing discussion a Member raised a question in relation regarding the Planning and Development Division, to which the Chairman invited the relevant Portfolio Holder to respond.

A Member sought further information in relation to the Public and Community Transport Improvement Fund and how it relates to the LSP Transport Study.

RESOLVED That the report be noted and the Executive Manager Planning and Development Services provide a response to the above question to be forwarded to all Members of the Committee.

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CHAIRMAN

AGENDA ITEM: 6(2)

SPECIAL EXECUTIVE OVERVIEW AND SCRUTINY COMMITTEE HELD: 5 JUNE 2008

Start: 8.00PM
Finish: 9.30pm

PRESENT:

Councillor Fowler (Chairman)
 Mrs. Atherley (Vice Chairman)

Councillors	Baldock	Mawdsley
	Mrs. Blake	McKay
	Cotterill	Nolan
	Mrs. Evans	O'Toole
	Furey	Pope
	Gartside	Pratt
	Grice	Rice
	Griffiths	

Officers Executive Manager Housing and Property Maintenance Services
 Executive Manager Regeneration and Estates
 LDF Project Manager
 Procurement and Projects Manager
 Senior Planning Officer (PH)
 Legal Services Manager
 Senior Member Services Officer (SG)

1 APOLOGIES

There were no apologies for absence.

2 MEMBERSHIP OF THE COMMITTEE

In accordance with Council Procedure Rule 4, Members noted the termination of membership of Councillors Cropper, Vickers and G.M. Roberts and the appointment of Councillors Mrs. Atherley, Grice and Pratt for this meeting only, thereby giving effect to the wishes of the Political Groups.

3 URGENT BUSINESS, IF ANY, INTRODUCED BY THE CHAIRMAN

There were no items of urgent business.

SPECIAL EXECUTIVE OVERVIEW AND SCRUTINY COMMITTEE HELD: 5 JUNE 2008

4 DECLARATIONS OF INTEREST

The following declarations of interest were received:-

Item No.	Title	Councillor	Interest	Reason
7 & 8	Skelmersdale Town Centre Supplementary Planning Document and Masterplan Firbeck and Findon Issues – Skelmersdale Town Centre Re-development	Cotterill Furey Mawdsley Mckay Nolan Rice	Personal not prejudicial	Membership of West Lancashire Labour Group (consultee) Councillor Cotterill individual consultee

5 DECLARATIONS OF PARTY WHIP

There were no declarations of a party whip.

6 SKELMERSDALE TOWN CENTRE SUPPLEMENTARY PLANNING DOCUMENT AND MASTERPLAN

Consideration was given to the report of the Executive Manager Planning and Development Services as circulated and contained on pages 3 – 184 and 201 – 234 of the Book of Reports which sought the Committee’s agreed comments for consideration by Cabinet at its meeting on 17 June 2008.

During a debate on this item Members raised questions/comments on the following items:-

- Rail link into Skelmersdale town centre
- Sports Centres remaining operational until opening of leisure centre
- Health Impact Assessment
- Schools consultation
- Location of Ecumenical Centre
- Further detail on phasing of developments
- Recommended delegations in respect of final changes/adoption of Skelmersdale Town Centre SPD
- Alternative arrangements if St. Modwen Developments were unable to proceed
- Greater involvement of Members in pre-planning process
- Presentation on Development Agreement

SPECIAL EXECUTIVE OVERVIEW AND SCRUTINY COMMITTEE HELD: 5 JUNE 2008

In response to questions the LDF Project Manager advised Members that although there was no timetable for implementation of a rail link to Skelmersdale town centre within the Merseyside Travel Plan, it would be continued to be pursued. He also indicated that an initial health impact assessment had been done on the draft masterplan and that there was no legal requirement for any further assessment to be undertaken. Concerning the sports centres, the Procurement and Projects Manager reported that Digmaor Sports Centre would remain open until the end of its useful life and that Nye Bevan Pool would stay open until the new leisure centre is open.

Regarding phasing of development the Procurement and Projects Manager indicated that the wet and dry leisure facility would be in the 1st phase and the intention is that the library and Ecumenical Centre will also be in the first phase, but this would be dependent upon the economic situation.

In relation to changes to wording, the LDF Project Manager undertook to circulate to Members of the Committee, for their information any agreed changes relating to biodiversity issues following discussions with the County Council. He further reported that there would be pre planning discussions with Members and public prior to the submission of the planning application.

RESOLVED: That the following comments be forwarded to Cabinet:-

- (A) that any new link road proposal should be demonstrated not to sever the important pedestrian thoroughfare from the Concourse Centre. (Chapter 7).
- (B) that the necessity for a rail link into Skelmersdale town centre be considered in keeping with the Merseyrail Travel Plan.
- (C) that Cabinet use its best efforts to maintain the provision of sports facilities during this development.
- (D) that a presentation on the Development Agreement be made to all Members of the Council.

7 FIRBECK & FINDON ISSUES - SKELMERSDALE TOWN CENTRE RE-DEVELOPMENT

Consideration was given to the above-mentioned report of the Executive Manager Housing and Property Maintenance Services as circulated and contained on pages 185 – 199 of the Book of Reports which sought the Committee's agreed comments for consideration by Cabinet at its meeting on 17 June 2008.

SPECIAL EXECUTIVE OVERVIEW AND SCRUTINY COMMITTEE HELD: 5 JUNE 2008

During a debate on this item Members raised questions/comments in relation to the following:-

- Definition of like for like accommodation
- Distribution of 10% low cost housing
- Impact of high density of housing in town centre
- Home loss payments
- Right to buy

The Executive Manager Housing and Property Maintenance Services reported that if demolition went ahead it was not the intention to offer re-housing on the basis of need it would be a two way process by way of dialogue with the residents and indicated that a further report would be presented to Cabinet.

In response to distribution of properties, the LDF Project Manager indicated that there should be a combination of house types and sizes of units to meet needs and that social housing would be spread over the different sites.

RESOLVED: That the report be noted.

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CHAIRMAN



AGENDA ITEM: 7(1)

**EXECUTIVE OVERVIEW AND
SCRUTINY COMMITTEE:
3 July 2008**

Report of: Council Secretary and Solicitor

Portfolio Holder: Councillor Forshaw

Contact for further information: Mrs Jacky Denning (Extn. 5384)

**SUBJECT: CALL IN ITEM – USE OF COMMUTED SUMS FOR ENHANCED
TRANSPORT PROVISION IN SKELMERSDALE/UP HOLLAND**

District Wide Interest

1.0 PURPOSE OF THE REPORT

1.1 To advise the Executive Overview & Scrutiny Committee of the reason for the call in of the decision on the above item, as set out in Minute No. 9 of the meeting of Cabinet held on 17 June 2008.

2.0 RECOMMENDATIONS

2.1 That the Committee determines whether it wishes to ask for a different decision.

2.2 That if the Committee does wish to ask for a different decision, the Committee indicates which of the options set out at paragraph 4.1 below, it wishes to pursue.

3.0 DETAILS RELATING TO THE CALL IN

3.1 The report attached as an Appendix to this report was considered at Cabinet held on 17 June 2008.

3.2 The following decision of Cabinet is contained at minute no. 9 :-

“9 USE OF COMMUTED SUMS FOR ENHANCED TRANSPORT PROVISION IN SKELMERSDALE/UP HOLLAND

Councillor Forshaw introduced the report of the Council Secretary and Solicitor which advised of the outcome of the Planning Committee’s consideration, at its meeting held on 22 May 2008, of a report of the Executive Manager Planning and Development Services on the use of commuted sums for enhanced transport provision in Skelmersdale/Up Holland.

The report of the Executive Manager Planning and Development Services, attached as an Appendix, considered how the commuted sums received or due to be received from Section 106 Agreements for accessing sites by alternative means of transport to the car should be used.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it.

- RESOLVED: A That the decision whether to use the commuted sums of £51,550 from the Metier Site Phase 1, £25,000 from Proctor Gamble and £5000 from KRM, Pimbo Lane to create the three cycle/pedestrian routes referred to in paragraphs 7.1 and 7.2 of the report attached as an appendix, be delegated to the Executive Manager Planning and Development Services in consultation with the relevant Portfolio Holder, subject to the views of Planning Committee being taken into account.
- B That delegated authority be given to the Executive Manager Planning and Development Services in consultation with the relevant Portfolio Holder to agree the final designs and appoint contractors for the three schemes referred to in paragraphs 7.1 and 7.2 of the report attached as an appendix, subject to the views of Planning Committee being taken into account in relation to the final designs.
- C That a further report be brought back to Cabinet in respect of the demand responsive bus service when more details are available. “

3.3 The following reason for call was given in the requisition:

“That the current arrangements set out in the Cabinet report around spend of Commuted Transport Sums (including the information contained at Appendix 1) and are not as conducive as they might be to an overall transport ‘solutions’ in West Lancs. ”

3.4 The requisition also provided an alternative decision which was:

“That a Working Group of Officers and Members be set up to examine options for the optimum use of currently available and future commuted sums. ”

- 3.5 The following Members of the Executive Overview & Scrutiny Committee signed the requisition for call-in in accordance with the provisions of Overview & Scrutiny Committee Procedure Rule 15:

Councillor Nolan
Councillor Mawdsley
Councillor McKay
Councillor Rice
Councillor Furey

4.0 CONCLUSION

- 4.1 Following consideration of the decision of Cabinet and the requisition for call in, the Executive Overview & Scrutiny Committee can decide if it wishes to ask for a different decision. If the Committee does not wish to ask for a different decision then the decision of Cabinet takes immediate effect. If the Committee does wish to ask for a different decision, it may:
- a. refer the decision back to Cabinet (as the decision making body) for reconsideration, setting out the different decision; or
 - b. refer the matter to Council. If the matter is referred to Council and Council does not object then the decision of Cabinet will take effect immediately from that Council meeting date. If the Council does object, then the decision and the objection will be referred back to Cabinet (as the decision making body) for reconsideration.
- 4.2 The Secretary of State in his Guidance recommends that Overview & Scrutiny Committees should only use the power to refer matters to the full Council if they consider that the decision is contrary to the policy framework or contrary to or not wholly in accordance with the budget.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Report.

Equality Impact Assessment

There is no evidence from an initial assessment of an adverse impact on equality in relation to the equality target groups.

Appendices

Report of the Council Secretary and Solicitor.



Report of: Council Secretary and Solicitor

Relevant Portfolio Holder: Councillor Forshaw

Contact for further information: Mrs J.A. Jones (Extn. 5017)

SUBJECT: USE OF COMMUTED SUMS FOR ENHANCED TRANSPORT PROVISION IN SKELMERSDALE/UP HOLLAND

District wide interest

1.0 PURPOSE OF THE REPORT

1.0 To advise Cabinet of the outcome of the Planning Committee's consideration, at its meeting held on 22 May 2008 on a report of the Executive Manager Planning and Development Services on the use of commuted sums for enhanced transport provision in Skelmersdale/Up Holland.

2.0 RECOMMENDATIONS

2.1 That consideration be given to the recommendation to Cabinet at paragraphs 3.1 – 3.4 of the attached report in the light of the resolution of Planning Committee to defer consideration for further information as set out at paragraph 3.1 below in the context of the comments set out in paragraph 4.0 below.

3.0 BACKGROUND AND CURRENT POSITION

3.1 At its meeting on 22 May 2008 the Planning Committee considered a report on the use of Commuted Sums for Enhanced Transport Provision in Skelmersdale/Up Holland and resolved as follows:-

“9. USE OF COMMUTED SUMS FOR ENHANCED TRANSPORT PROVISION IN SKELMERSDALE/UP HOLLAND

Consideration was given to the report of the Executive Manager Planning and Development Services as contained on pages 1815 to 1825 of the Book of Reports which sought Members views on how the commuted sums received or

due to be received from Section 106 Agreements for accessing sites by alternative means of transport to the car should be used.

RESOLVED: That the Executive Manager of Planning and Development Services submit a further report to the Planning Committee with more detailed information on the proposed cycle and pedestrian schemes following consultation with Ward Councillors”.

4.0 COMMENTS OF THE EXECUTIVE MANAGER PLANNING AND DEVELOPMENT SERVICES

4.1 Planning Committee requested further details in respect of the proposed cycle and pedestrian schemes set out in paragraphs 7.1 and 7.2 of the attached report and suggested that Ward Members be consulted. Taking these comments into account and in order to avoid any further delay I submit the following revised recommendations for Cabinet’s consideration:

“2.1 That the decision whether to use the commuted sums of £51,550 from the Metier Site Phase 1, £25,000 from Proctor Gamble and £5000 from KRM, Pimbo Lane to create the three cycle/pedestrian routes referred to in paragraphs 7.1 and 7.2 be delegated to the Executive Manager Planning and Development Services in consultation with the relevant Portfolio Holder, subject to the views of Planning Committee being taken into account.

2.2 That delegated authority be given to the Executive Manager Planning and Development Services in consultation with the relevant Portfolio Holder to agree the final designs and appoint contractors for the three schemes referred to in paragraphs 7.1 and 7.2 subject to the views of Planning Committee being taken into account in relation to the final designs

2.3 That a further report be brought back to Cabinet in respect of the demand responsive bus service when more details are available.”

Background Documents

There are no background documents (as defined in Section 100D (5) of the Local Government Act 1972) to this Report.

Equality Impact Assessment

There is no evidence from an initial assessment of an adverse impact on equality in relation to the equality target groups.

Appendices

Report of the Executive Manager Planning and Development Services



AGENDA ITEM:

**Planning Committee: 22 May
2008
Cabinet 17: June 2008**

Report of: Executive Manager Planning & Development Services

Relevant Portfolio Holder: To be confirmed

Contact for further information: Peter Bradford Ext 5166

**SUBJECT: Use of Commuted Sums for Enhanced Transport Provision in
Skelmersdale/Up Holland**

The following wards are affected: Ashurst; Birch Green; Digmoor; Moorside;
Skelmersdale North; Skelmersdale South; Tanhouse; and Up Holland

1.0 PURPOSE OF THE REPORT

- 1.1 To consider how the commuted sums received or due to be received from Section 106 Agreements for accessing sites by alternative means of transport to the car should be used.

2.0 RECOMMENDATIONS TO PLANNING COMMITTEE

- 2.1 That Cabinet be recommended to approve the use of commuted sums of £51,550 from the Metier Site Phase 1, £25,000 for Proctor Gamble and £5,000 from KRM, Pimbo Lane to create the three cycle/pedestrian routes as set out in paragraphs 7.1 and 7.2.

3.0 RECOMMENDATIONS TO CABINET

- 3.1 That, subject to 2.1 above, the use of relevant Section 106 commuted Sums be used as set out in paragraphs 7.1 and 7.2.
- 3.2 That delegated authority be given to the Executive Managers for Planning & Development Services and Regeneration & Estates, in consultation with the relevant Portfolio Holder to agree the final designs and appoint contractors for the three schemes set out in paragraphs 7.1 and 7.2.

- 3.3 That a contribution from Section 106 monies towards the creation of a demand responsive bus service in Skelmersdale be approved in principle subject to receipt of a full Business Plan that assures the long term viability and sustainability of such a service and subject to no higher priorities for Skelmersdale being identified in the forthcoming LSP Transport Study. The size of the contribution to be agreed at a later date; to be minimised by securing funding from other sources and to be within the amount received at the time.
- 3.4 That a further report be brought back to Cabinet in respect of the demand responsive bus service when more details are available.
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4.0 BACKGROUND

- 4.1 Under Policy GD.2 of the West Lancashire Replacement Local Plan developers of large scale development may be required to provide contributions towards the enhancement of transport provisions, including cycling and pedestrian facilities and the improvement of public transport.
- 4.2 Over the past few years the Council has received some monies and has signed legal agreements which will result in additional money being received if the development approved takes place. As each agreement requires both parties to agree they are all worded slightly differently and become payable at different times. Some are very specific about how the money should be used whereas others are very general. The more recent agreements allow more flexibility within the terms of the delegation given to create such agreements. A summary of the sums received and those due in the future for developments in Skelmersdale and Up Holland are set out in Appendix 1. The use of sums received in other areas will be reported to Cabinet when they become available.

5.0 CURRENT POSITION

- 5.1 At the time of writing the report £300,593 had been received. Of this £5418 has been paid to support the Skelmersdale Demand Responsive Scheme (the Roundabout Bus), which ceased operating in May 2005 when grant aid was terminated despite patronage increasing. A further £343,111 is due in the future if the approved developments take place. It is also likely that sums will be received in the future as development takes place in other parts of Skelmersdale and Up Holland.
- 5.2 A scheme to introduce a new demand responsive bus service into Skelmersdale is currently being prepared by a group of local community stakeholders in conjunction with Lancashire County Council. A Business Plan prepared by external consultants is currently under consideration. This plan proposes 3 demand responsive vehicles running at peak times and 2 vehicles at non-peak times. It would link all residential areas to employment areas and the town centre. It could also provide a service to Ormskirk Hospital and Burscough

Employment Area from Skelmersdale. The report envisages that the system will be self financing after 5 years but it will need a subsidy of £500,000 in the first five years beginning with about £200,000 in year 1 reducing gradually to £37,000 in year 5. It is hoped that employers and Skelmersdale College will contribute in future years. Further scrutiny of the Business Plan is required but the early indications are that it is feasible. A District wide study of transport provision in West Lancashire has just been completed for the Local Strategic Partnership and the Business Plan will need to address the recommendations arising from this study.

- 5.3 With regard to the provision of improved cycling and pedestrian facilities, the feasibility of providing a cycleway and footpath link to White Moss Business Park from the bus stop on Railway Road in Skelmersdale is being considered in consultation with Lancashire County Council. The estimated cost is £80,000 to £90,000. Although limited funding is available from the Investing in Business (IiB) Inspire Project and the County Council, there is a shortfall of approximately £50,000 to £60,000. In order to be able to use the contribution from Inspire and Lancashire County Council the works must be completed and the monies defrayed by the end of March 2009.
- 5.4 Lancashire County Council recognise that cycling facilities to and within Pimbo Industrial Estate are in need of improvement in order to encourage more people to cycle to work. Ideally it is hoped that eventually there will be a cycle route around the edge of the estate and links to individual premises within the estate.

6.0 ISSUES

- 6.1 It is essential that any monies used comply with the terms of the legal agreements. In some cases the requirements are quite specific eg. the provision of improved cycle and pedestrian links to the Proctor and Gamble site in Pimbo. In other cases, however, there is flexibility to determine whether improvements should be made to public transport systems or other alternatives to the car, such as cycleway and footpaths.
- 6.2 The availability of Section 106 monies provides a good basis for seeking match funding from LCC and other sources.

7.0 PROPOSALS

- 7.1 It is proposed that priority is given to providing the footpath and cycle link to White Moss Business Park, as there is match funding available within a short timescale. The £51,550 S106 monies from the first phase of the Metier Site at White Moss should be used to fund this with contributions from Inspire and LCC.
- 7.2 In addition specific schemes will be drawn up by LCC in consultation with WLDC to improve cycling and walking to the Proctor & Gamble; and the KRM sites with a view to using the S106 money along with Inspire and LCC funding to make the links as attractive as possible to users. This S106 money will consist of £25,000

in connection with the Proctor & Gamble development and £5,000 in connection with the KRM Site.

- 7.3 Discussions are ongoing with representatives of LCC to determine the need for public transport improvements. In particular the lack of bus penetration into the three main industrial estates at Pimbo, Gillibrands and Stanley is being examined. To deal with this issue the provision of a demand responsive bus service is under consideration. The preliminary cost of providing such a service is £500,000 for the first five years.
- 7.4 It may take some time to get the demand responsive bus service running and further work will be necessary to ensure that it is viable and sustainable into the future. There will be the opportunity to obtain money via future development proposals in Skelmersdale such as the town centre proposals and other housing development in the north of the town but the timing of such contributions are unknown and should not be relied upon. At this moment in time there is a total of £213,625 available and a likelihood that a total of £436,736 could be made available in the future. However there are other types of transport that the Council may feel deserve more priority. I will report back to Cabinet once the scheme has been worked up in more detail and I have a clearer idea of the amount of money available.

8.0 SUSTAINABILITY IMPLICATIONS/COMMUNITY STRATEGY

- 8.1 Alternative transport provision is designed to encourage more people to use modes of transport other than the car for their journeys. This can help to assist in reducing carbon emissions and promoting healthier lifestyles. Developing Integrated Transport is a priority project in the West Lancashire Sustainable Community Strategy.

9.0 FINANCIAL AND RESOURCE IMPLICATIONS

- 9.1 All the funding for the recommended schemes will be provided by the commuted sums, the NWDA via the Inspire Project and Lancashire County Council.

10. RISK ASSESSMENT

- 10.1 There is a risk that delays could result in funding being lost and money having to be repaid. This risk will be managed by giving priority to the NWDA funded schemes and to using S106 money within the legally binding timescales set out in Appendix 1. There is also a risk that the demand responsive bus service may not be sustainable in the long term. This is being addressed through a robust testing of the business plan for the scheme.

11.0 CONCLUSIONS

- 11.1 It makes sense to use the commuted sums as match funding with other sources of finance and therefore priority need to be given to those three cycle/pedestrian routes using Inspire funding which must be defrayed by March 2009.
- 11.2 The proposed demand responsive service in Skelmersdale would replace a highly valued service that was discontinued in 2005. It should assist people in accessing jobs and services without the need to travel by car. However the financial aspects of the scheme require close scrutiny and therefore, at this stage it is proposed that the Council agree in principle to contribute a substantial amount towards the scheme subject to being satisfied that the service will be viable and sustainable in the long term. A further report will be submitted once the scheme has been properly costed and a full business case can be considered.
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Equality Impact Assessment

There is no evidence from an initial assessment of an adverse impact on equality in relation to the equality target groups.

Background Documents

There are no background documents (as defined in Section 100D (5) of the Local Government Act 1972) to this Report.

Appendices

- Appendix 1 Section 106 Agreements – Skelmersdale Contributions to Alternative Transport.
- Appendix 2 Proposed Use of Commuted Sums for Alternative Transport Schemes in Skelmersdale/Up Holland

SECTION 106 AGREEMENTS SKELMERSDALE**Contributions towards Alternative Transport**

Application	Location of development	Sum received/due	Sum to be used for	Trigger for payment and/or date payment received	Date it has to be paid back if not spent
2005/0150 2004/0511	Proctor & Gamble, Pinfold Place, Skelmersdale	£50,000 – received April 2007	£25,000 to procure improvements to the roundabout bus service linking the site to Skelmersdale. £25,000 to procure improvements to cycling and walking facilities to the site.	Within 6 months of the development being taken into use. Paid April 2007	Unilateral Agreement. Only if the permission expires or is quashed.
2003/0335	Whitemoss Rd, Skelmersdale – Residential development of Skelmersdale United Ground.	£5418 received £1806 due in 2008	5 annual instalments to be used for the purposes of expanding the Skelmersdale Demand Responsive Transport Scheme.	Payment received each year for past 4 years.	Any not expended within 5years of first payment.
2004/1494	Land between Prescott Road & Pimbo Lane, Up Holland (KRM Ltd)	£50,000 received	£5,000 to be used to upgrade the cycleway on the northern boundary and £45,000 towards a bus service to the site.	Prior to commencement of development. Paid October 2005	To be used within 10 years of receipt

2006/1007	Land off Maple View, Whitemoss Business Park, Skelmersdale (Metier Property Phase One)	£51,550 - paid	To be paid towards the provision of alternative transport infrastructure or services.	To be paid prior to commencement. Paid July 2007.	10 years after practical completion of the development
2006/1008	Land off Maple View, Whitemoss Business Park, Skelmersdale (Metier Property Phase Two)	£66,305 due in future	To be paid towards the provision of alternative transport infrastructure or services.	To be paid prior to commencement.	10 years after practical completion of the development
2000/0801	Land bounded by Firwood Rd/Spa Lane/Slate Lane, Lathom	£125,000 due now and in the future	Towards the provision of a shuttle bus link from the land to Skelmersdale town centre at peak hours and lunchtime.	When 35 acres are occupied to pay £25,000 and on following 4 anniversaries pay £25,000	Within 5 years of the shuttle bus link commencing when first payment paid.
2005/0039	Tawd Paper Mill, Skelmersdale	£30,000 due in future	Towards the provision of public transport infrastructure serving the West Pimbo Industrial Estate.	Pay on the first occupation of the use of the development.	Any not irrevocably committed or spent within 5 years of payment.
2002/0925	St Josephs College, Up Holland – refurbishment of the College for 92 residential apartments.	£50,000 due in future	To fund an extension of the GMPTE arranged passenger transport service.	Prior to occupation of any dwelling within the development.	Within 10 years of receipt of payment.
2006/0328	St Josephs College, Up Holland Appeal	£70,000 due in future	Public transport infrastructure including improvements to nearest	Within 14 days of implementation of the permission.	Only repayable if the permission

			bus stops to quality bus standard.		expires or is quashed.
2006/0762	Walker Snack Foods, Pennine Place, Pimbo, Skelmersdale	£143,625	To provide alternative transport to the site.	Paid May 2008	Within 10 years of date of receipt.

Appendix 2 - Proposed Use of Commuted Sums for Alternative Transport Schemes in Skelmersdale/Up Holland.

Proposed Scheme	Estimated Cost	Proposed Funding Source
Cycleway and footpath link from White Moss Business Park	£80,000	<ul style="list-style-type: none"> • £51,550 from Metier Site Phase One • £10,000 from liB Inspire • £20,000 from LCC
Cycleway and footpath link to Proctor & Gamble	Not yet costed	<ul style="list-style-type: none"> • £25,000 from Proctor & Gamble • Contributions from Inspire/LCC
Cycleway upgrade to north of KRM development site	Not yet costed.	<ul style="list-style-type: none"> • £5,000 from KRM, Pimbo Lane
Possible use for future schemes		
Demand Responsive Bus Service	£500,000	<ul style="list-style-type: none"> • £25,000 from Proctor & Gamble • £1806 from former Skelmersdale United Site • £45,000 from KRM, Pimbo Lane • £125,000 made up of £25,000 per year for five years from the XL Site • £66,305 from Metier Site Phase Two • £30,000 from Tawd Paper Mill • £143,625 from Walkers Snacks <p>Total = £436,736 NB only £213,625 received to date.</p>
Extension to the GMPTE service to Up Holland and improved bus stops.	Not known.	<ul style="list-style-type: none"> • £120,000 from St Joseph's College residential development.



AGENDA ITEM: 7(2)

**EXECUTIVE OVERVIEW AND
SCRUTINY COMMITTEE:
3 July 2008**

Report of: Council Secretary and Solicitor

Portfolio Holder: Councillor Hammond

Contact for further information: Mrs Jacky Denning (Extn. 5384)

**SUBJECT: CALL IN ITEM – WEST LANCASHIRE COMMUNITY LEISURE
TRUST**

District Wide Interest

1.0 PURPOSE OF THE REPORT

1.1 To advise the Executive Overview & Scrutiny Committee of the reason for the call in of the decision on the above item, as set out in Minute No. 12 of the meeting of Cabinet held on 17 June 2008.

2.0 RECOMMENDATIONS

2.1 That the Committee determines whether it wishes to ask for a different decision.

2.2 That if the Committee does wish to ask for a different decision, the Committee indicates which of the options set out at paragraph 4.1 below, it wishes to pursue.

3.0 DETAILS RELATING TO THE CALL IN

3.1 The report attached as an Appendix to this report was considered at Cabinet held on 17 June 2008.

3.2 The following decision of Cabinet is contained at minute no. 12 :-

“12 WEST LANCASHIRE COMMUNITY LEISURE TRUST

Councillor Grant introduced the report of the Executive Manager Community Services which sought approval for discussions to commence with the West Lancashire Community Leisure Trust in respect of the management and operation of the proposed new leisure centre in Skelmersdale and to explore options to provide additional facilities through the Trust partnership.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it, together with the fact that Councillor Hammond had a personal and prejudicial interest and would not be taking any further part in the matter.

- RESOLVED:
- A That a Cabinet Working Group, comprising of the Leader, the Deputy Leader, the Portfolio Holders for Finance & Performance Management and Street Scene Management, be established to provide strategic direction to officers during the discussions with the Leisure Trust Partners.
 - B That the terms of reference for the Cabinet Working Group be as follows:
 - (i) To consider the financial and operational merits of a negotiated agreement with the West Lancashire Community Leisure Trust, extending the scope of leisure services provided by the Trust including the operational management of the proposed new wet and dry sport facility in Skelmersdale.
 - (ii) To report recommendations to Cabinet and Council.
 - C That the Deputy Chief Executive be given delegated authority, in consultation with the Cabinet Working Group, to enter into negotiations with the West Lancashire Community Leisure Trust and the Trust Partners Serco Leisure Operating Limited.
 - D That the Deputy Chief Executive be given delegated authority, in consultation with the Cabinet Working Group, to engage consultants and obtain expert legal and financial advice as appropriate, during negotiations with West Lancashire Community Leisure Trust and the Trust Partners Serco Leisure Operating Limited.
 - E That financial support, allocated from contingencies, up to a maximum of £35,000, to support recruitment of specialist consultants, external legal advice and to undertake independent financial appraisals for VAT and tax, be approved.

(Note: Councillor Hammond declared a personal and prejudicial interest in this item and left the meeting room whilst it was under consideration.)

3.3 The following reason for call was given in the requisition:

“Concern that a decision to negotiate a new contract solely with West Lancashire Leisure Trust is premature in light of the External Auditor’s plans to follow up on its 2005 report on the Council’s developing arrangements for performance management of the contract, and the subsequent findings of the 2007 CPA, which expressed concern about the arrangements. In addition, the internal audit plan includes an examination of partnership arrangements.”

3.4 The requisition also provided an alternative decision which was:

“That all other management arrangements at this stage be considered, in order to give the best chance for suitable arrangements in the long term in light of audit findings.”

3.5 The following Members of the Executive Overview & Scrutiny Committee signed the requisition for call-in in accordance with the provisions of Overview & Scrutiny Committee Procedure Rule 15:

Councillor Rice
Councillor Mawdsley
Councillor McKay
Councillor Furey
Councillor Nolan

4.0 CONCLUSION

4.1 Following consideration of the decision of Cabinet and the requisition for call in, the Executive Overview & Scrutiny Committee can decide if it wishes to ask for a different decision. If the Committee does not wish to ask for a different decision then the decision of Cabinet takes immediate effect. If the Committee does wish to ask for a different decision, it may:

- a. refer the decision back to Cabinet (as the decision making body) for reconsideration, setting out the different decision; or
- b. refer the matter to Council. If the matter is referred to Council and Council does not object then the decision of Cabinet will take effect immediately from that Council meeting date. If the Council does object, then the decision and the objection will be referred back to Cabinet (as the decision making body) for reconsideration.

4.2 The Secretary of State in his Guidance recommends that Overview & Scrutiny Committees should only use the power to refer matters to the full Council if they consider that the decision is contrary to the policy framework or contrary to or not wholly in accordance with the budget.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Report.

Equality Impact Assessment

There is no evidence from an initial assessment of an adverse impact on equality in relation to the equality target groups.

Appendices

Report of the Executive Manager Community Services.



AGENDA ITEM: 5/7

Cabinet : 17 June 2008

Report of: Executive Manager Community Services

Relevant Portfolio Holder: Councillor G Hammond

Contact for further information: John Nelson (Extension 5157)

SUBJECT: WEST LANCASHIRE COMMUNITY LEISURE TRUST

District wide interest

1.0 PURPOSE OF THE REPORT

1.1 To seek member's approval for discussions to commence with West Lancashire Community Leisure Trust in respect of management and operation of the proposed new leisure centre in Skelmersdale and to explore options to provide additional facilities through the Trust partnership.

2.0 RECOMMENDATIONS

2.1 That the Members agree to the formation of a Cabinet Working Group, comprised of Leader and Deputy Leader, Portfolio Holder for Community Services and Portfolio Holder for Finance, to provide strategic direction to officers during the discussions with the Leisure Trust Partners.

2.2 That the Deputy Chief Executive, in consultation with the Cabinet Working Group, be given delegated authority to enter in to negotiations with West Lancashire Community Leisure Trust and the Trust Partners Serco Leisure Operating Limited.

2.3 That the Deputy Chief Executive, in consultation with the Cabinet Working Group, be given delegated authority to engage consultants and obtain expert legal and financial advice as appropriate, during negotiations with West Lancashire Community Leisure Trust and the Trust Partners Serco Leisure Operating Limited.

- 2.4 Members approve financial support, allocated from contingencies, to support recruitment of specialist consultant, external legal advice and to undertake independent financial appraisals for VAT and tax.
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3.0 BACKGROUND

- 3.1 West Lancashire Community Leisure Trust is a vehicle for the delivery of leisure services within the district. It was put in place by arrangements between the Council, the Trust Board and Serco Leisure Operating Limited. The Trust commenced operation of five of the Council's sports facilities, two swimming pools and three dry sports centres, on the 1st January 2005.
- 3.2 The Trust operates under a Memorandum and Articles of Association and is registered as a company limited by guarantee with Companies House. The Trust operates as a non-profit distributing organisation (NPDO) with charitable objectives.
- 3.3 The Trust operates with a board of six trustees, one of whom is nominated by the Council.
- 3.4 The Leisure Trust operates under agreements put in place for a period of 15 yrs and 3 months for four sites: Park Pool, Nye Bevan Pool, Burscough Fitness & Racquets Centre and Banks Leisure Centre. Due to the anticipated problems with the building structure the agreement term for Skelmersdale Sports Centre was set for a period of 5 years and three months, commencing on the 1st January 2005.
- 3.5 The trust agreements are complex and are split in to three areas of administration/operation, (i) Leisure Services Agreement, (ii) Maintenance Agreement and (iii) Capital Investment Agreement. The interlocking arrangements and the structure of the Trust board arrangement, engaging a partner organisation, which runs co-terminus with the Councils Leisure Services, Maintenance and Capital Investment agreements were unique when the partnership with the Trust was formed.
- 3.6 Prior to the signing of the Trust agreement documentation, the interlocking agreements were scrutinised by external consultants, with specialist legal advice from Counsel and independent financial appraisal both for corporation tax and VAT purposes. The Council's external auditors also commented and provided advice during the partnership selection process and the drafting of the agreements.
- 3.7 The Leisure Trust partnership has seen significant capital investment in the sites, principally in the fitness and health suite areas at Nye Bevan Pool, Burscough Fitness and Racquets Centre and Park Pool. Recent capital investment also includes the replacement of an old tarmac court with a new all weather astro-turf provision at Banks Leisure Centre.

- 3.8 The Trust have improved general access and changing room facilities at all sites, however with the limited expected operating period anticipated for Skelmersdale Sports Centre investment at this site has been limited to general decoration and improvements to the main hall lighting.
- 3.9 The Trust have increased opening hours for customers and provided new-programmed activity sessions. The customer numbers have increased from eight hundred and eighty one thousand from the pre trust year 2004/5 to nine hundred and eighty thousand for the year 2007/08, an increase of 10%
- 3.10 Employees from the District Council were transferred to the Trust under TUPE requirements, 102 staff were transferred on the 1st January 2005. The Trust now employs 120 staff. The conditions of service and pensions arrangements have been maintained for all staff, including the opportunity for new members of the community trust staff to join the local government pension scheme. Rates of pay are increased in line with Local Government pay awards.
- 3.11 The Council have reported year on year efficiency gains from the Trust partnership, the Council have reported savings between £250,000 to £350,000 during the last three years under the Local Government Gershon Efficiency targets, these figures are based on improved service provision, efficiencies through reduced cost of service subsidy and savings resulting from the partnership which have protected the Council from unforeseen additional costs.

4.0 NEW LEISURE CENTRE DEVELOPMENT

- 4.1 The Council have a development agreement for Skelmersdale Town centre with developers, St Modwen. In addition to the land identified in the town centre the area of land immediately surrounding and including Skelmersdale Sports Centre is also included as part of the development.
- 4.2 As part of the development agreement the developers have an obligation to provide for a new wet and dry leisure facility in the town centre. The existing leisure facilities in Skelmersdale, Nye Bevan Pool and Skelmersdale Sports Centre are both at a point where significant investment is required. It is intended that both buildings would be demolished and the land used towards the town centre development.
- 4.3 Nye Bevan Pool was built in 1974 and to a similar design as Park Pool in Ormskirk, although the building is structurally stable, the interior layout and design is dated and is not acceptable for the competing leisure market.
- 4.4 The Skelmersdale Sports Centre building originally operated as a factory unit constructing concrete panels for the new housing developments in Skelmersdale. The building was converted for community use and transferred initially to the Development Corporation and later to the Council. As part of

the conversion two squash courts were added to the building with the main factory space converted to use as a sports hall.

- 4.5 The Skelmersdale Sports Centre building is in poor condition, with the roof requiring significant resources to maintain or replace. The building was never purpose built as a sports centre and although it has a good loyal client base, the building requires significant investment to extend its operational life. Ideally a new purpose built replacement would be provided.
- 4.6 A structural report for Skelmersdale Sports Centre, commissioned as part of the Councils Property Services review of all Council buildings, highlighted significant degradation to the roof structure and roof cladding. The Council have taken additional precautions when instructing contractors for repairs and have undertaken additional measures to reduce unauthorised access to the roof, to prevent further damage and potential injury.
- 4.7 In order for the town centre development to proceed on an economical basis, providing the infrastructure services for the new development and to provide funding to meet the developers obligations to provide a new leisure centre, the developers need to provide a mixture of housing and commercial developments, without the funding provided from these, the total package for the town centre development will not be viable.
- 4.8 The site at Skelmersdale Sport Centre has been identified as a potential housing development site as part of the agreement with St Modwens this will contribute towards the funding required to support the town centre scheme, which includes the provision for a new combined wet and dry sports facility.
- 4.9 The Supplementary Planning Document (SPD), which has just completed its consultation phase, has identified the Nye Bevan Pool site as part of the development to form the new commercial retail area for the town centre. This is a key site and it is important to release this area for development as soon as practicable. As part of the agreement, the new leisure facility in the town centre will be constructed as part of phase one development work. Nye Bevan Pool would only close when the new leisure centre is ready for operation.
- 4.10 St Modwens have appointed architects for the design of the new leisure centre. A design brief has been supplied, by the Council, to St Modwens and costed with the architects, with an estimated cost of construction around £12million funded from the town centre regeneration scheme.
- 4.11 The initial design brief is for an eight lane 25 meter competition pool with spectator seating and a movable pool floor, an eight badminton court sports hall, first floor fitness suite with separate changing facilities and an indoor activity hall which will be able to be used for gymnastics, martial arts, table tennis etc, releasing time in the sports hall for half hall activities and badminton. Two aerobics and dance studios, 100 station fitness suite and small meeting rooms. There is no intention at this stage to include a health suite or sun-bed rooms. An outside astro turf area was considered but there is

insufficient land and funding available to accommodate this facility in the development. The facility will be finished to a high standard and meeting Sports England and the Amateur Swimming association guidelines.

- 4.12 The initial project plan identified that the new facility could be available for use from September 2010, with an alternative date of January 2011 if there is slippage in the building program or planning issues. It is expected that opening of the new leisure centre will happen either at the same time or within a short period from the opening of the new college buildings.

5.0 NEW LEISURE CENTRE MANAGEMENT OPTIONS

- 5.1 The existing leisure services agreement with West Lancashire Community Leisure Trust does not restrict the Councils options regarding the future management options for the proposed new wet and dry leisure centre, although there are advantages in selecting the Trust as the operating partner.
- 5.2 The Council has a number of options in relation to the management arrangements for the proposed new leisure facility.
- 5.2.1 Direct management operation; the Council would employ the staff and manage the facility as a direct service unit.
 - 5.2.2 Contract out to a service provider; undertake an expression of interest and tender process with the view of contracting the service to a third party managing company.
 - 5.2.3 Agree to transfer the management operation to West Lancashire Community Leisure Trust and in turn negotiate with the Trust partner to deliver the service on behalf of the Council
- 5.3 The Council undertook extensive work in engaging and delivering the current partnership arrangements, which commenced serviced delivery in January 2005. The existing arrangements do allow for early closure of facilities however there are penalties, which the Council would face in respect of redundancy and loss of income.
- 5.4 The option of direct service delivery and tendering the management of the service to a third party are options which remain available, however given the previous decisions by Council to bring the operation of the Councils two swimming pools and three leisure centres under trust management and that the market has only relatively recently been tested by undertaking the management appraisal process and appointment of trust partners, it is therefore recommended that negotiations commence with West Lancashire Community Leisure to proceed towards the new leisure facility being managed by the Trust.
- 5.5 Local authorities can undertake the transfer of activities and facilities to a trust, which has been set up specifically to deliver local authority services, without the necessity of undertaking a competitive procurement process.

- 5.6 At the Trust board meeting held on the 22nd April 2008, the board were advised of the requirements for the closure of two sites in order for the development for a new leisure centre to proceed.
- 5.7 The Trust board was asked to indicate if they wished to be considered for the management of the proposed new leisure facility. The board welcomed the proposals for the new facility and stated that they would wish to be considered as a future partner in its operation. The Trust partners Serco Leisure indicated that they would welcome the opportunity to become involved.
- 5.8 The Trustees of West Lancashire Community Leisure have agreed that the Trust partners Serco Leisure Operating Ltd, can act on their behalf during discussions with the Council, with a requirement that any agreement would need to be brought to the Trust board for scrutiny prior to approval.

6.0 ISSUES

- 6.1 As noted earlier the new facility is not expected to be ready for occupation until 2010, however the negotiations for management of the facility need to commence early in order to provide the future operator the opportunity to influence the final fitting out stage of the new facility.
- 6.2 If agreement cannot be reached with the Trust, commencing negotiations early will also allow sufficient time for the Council to investigate other methods of service delivery/partners if required.
- 6.3 The Trust has the ability to extend its areas of operation, providing and managing additional leisure services/facilities in addition to its current service area, the Council has an opportunity during the negotiations to explore the options to increase the scope of Council leisure services provided by the Trust.
- 6.4 During the appraisal process, partnership evaluation/assessment and formation of the original partnership agreements for West Lancashire Community Leisure, a number of Council departments provided key staff as part of the officer working group, it is anticipated that similar demands will be placed on Council departments, particularly legal and financial services. In addition there will be demands on staff time in other services divisions depending on an appraisal of the scope and range of additional services which may be provided by West Lancashire Community Leisure Trust in the future.
- 6.5 The proposal to extend the partnership agreement with the Leisure Trust is supported and compatible with the Councils aspirations of improved services provision, together with a commitment to working with our partners and towards meeting the shared services agenda for Local Government.
- 6.6 In considering the opportunity to expand the range of Council leisure services to be provided by the Trust, it would be unwise to assume any direct cost

savings as a result of transfer of services. To do so would place the Trust at an instant disadvantage, particularly if the principal rationale behind the transfer is 'service improvement', however opportunities may be available for savings from central service provision, including long-term savings from the reduction in space requirements for staff in Council offices.

- 6.7 A number of authorities have or are looking at opportunities to provide an increasing range of leisure services through trust partnerships. There is no one model which appears to be readily adaptable, local circumstances and an appraisal of the service requirements will determine and influence any agreement. In order to facilitate the appraisal of options of the services to be provided and to aid the negotiations with the trust, it would be appropriate to appoint consultants to advise the Council on current changes within local authorities for the delivery of the leisure services and the services options available to this Council.

7.0 PROPOSALS

It is proposed as follows:-

- 7.1 that the Council enters discussions with West Lancashire Community Leisure towards extending the scope of Council services provided by the trust including the management of the proposed new wet and dry leisure facility in Skelmersdale;
- 7.2 that an officer-working group be formed headed by the Deputy Chief Executive bringing together officers with experience from the original trust negotiations and other officers as required;
- 7.3 That during those discussions the financial and operational impact of the closure of the two leisure sites affected be identified and offset against the negotiated arrangement for the operation of the new facility;
- 7.4 that a Cabinet working group is formed to provide strategic direction to officers during the discussions with West Lancashire Community Leisure Trust and Serco Leisure Operating Limited;
- 7.5 that the following cabinet members be agreed for the Cabinet Working Group membership, Councillor Grant, Leader, Councillor Owens, Deputy Leader and portfolio holder for Estates and Regeneration, Councillor Hammond, Community Services portfolio holder and Councillor Westley, Finance portfolio holder, the terms of reference/function for the Cabinet Working Group is outlined below.
- 7.5.1 To consider the financial and operational merits of a negotiated agreement with West Lancashire Community Leisure Trust, extending the scope of Leisure services provided by the trust including the operational management of the proposed new wet and dry sport facility in Skelmersdale.

7.5.2 To report recommendations to Cabinet.

7.6 In order to facilitate the complex negotiations and to ensure that any agreement or change to the scope and operation of the Trust is negotiated in a secure financial and legal arrangement, that an initial fund of £35,000 is allocated from contingencies to support the recruitment of specialist consultants, external legal advice and to undertake independent financial appraisals for VAT and tax.

8.0 SUSTAINABILITY IMPLICATIONS/COMMUNITY STRATEGY

8.1 The Trust has an agreement, from the 1st January 2005, for the operation of the service for 15 years and three months. The aims of the Trust are to provide recreational facilities for the residents of West Lancashire, which are encompassed within the aims, and aspirations of the Council's Community Strategy.

8.2 The provision of a new wet and dry sports facility in Skelmersdale, replacing two existing buildings, which are no longer sustainable as suitable leisure facilities, further meets the Council's aspirations towards improving facilities and making a commitment towards high quality service and sustainable provision for residents.

9.0 FINANCIAL AND RESOURCE IMPLICATIONS

9.1 The Council pays a support fee to the Trust which is just over £1million per annum covering the three elements of the Trust agreement outlined in section 3.5, being (i) Leisure Services Agreement, (ii) Maintenance Agreement and (iii) Capital Investment Agreement.

9.2 The impact of a change in the current agreement, to replace two ageing leisure facilities with one new purpose built facility is unknown at this stage and can only be calculated when the final design and accommodation and services available in the new facility are known.

9.3 It is expected, however, that the combined wet and dry facility will provide savings through economies of scale (combining two sites into one), the cost of maintenance would be significantly reduced, utilities costs maintained at appropriate affordable levels using new technology, and together with greater utilisation higher levels of income.

9.4 The Council also have an opportunity to consider other service areas which can be included in the scope of the Trust operation. While it would be unwise to assume any direct cost savings as a result of transfer of services, opportunities for savings from central service provision could be considered together with long term savings from the reduction in space requirements for staff in Council offices.

9.5 Funding to undertake the initial assessment of proposals has been requested with fees estimated at £35,000, this will cover the recruitment of specialist

consultants, external legal advice and to undertake independent financial appraisals for VAT and tax, while this is the initial figure suggested for the negotiations, the costs to implement any changes to the service provision provided by the Trust will depend on the level and scope of the services to be transferred, the additional cost will be identified as part of the negotiations and scoping exercise, it is possible that the additional costs could however be offset against future savings from central services and the cost reductions for office accommodation requirements.

10.0 RISK ASSESSMENT

- 10.1 The principal risk associated with the changes to the Trust partnership is if one or other of the partners cannot sustain their contractual relationship and pull out of the contract or go into receivership/liquidation. In this respect the Council have during the initial assessment of the Trust partners, undertaken a robust exercise in the selection of suitable partners and obtained expert legal and financial advice to mitigate this possibility.
- 10.2 In not commencing negotiations with sufficient time prior to the opening of the proposed new facility or in rejecting the option to negotiate with West Lancashire Community Leisure, the Council may be in a position that it does not have an agreed method of management in place as the facility nears completion and may also find that it could incur additional costs from penalties as a result of the early closure of two facilities together with the additional costs of engaging a new delivery partner to manage the service.
- 10.3 A project risk assessment will be undertaken during the negotiations, identifying specific areas of risks, providing options and methods of reducing or managing the risk for the Council.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Report.

Equality Impact Assessment

There is no evidence from an initial assessment of an adverse impact on equality in relation to the equality target groups.

Appendices

None.

AGENDA ITEM: 8

CABINET

HELD: 17 JUNE 2008

Start: 7.30pm

Finish: 8.45pm

PRESENT:

Councillor Grant (Leader of the Council, in the Chair)

Councillors		<u>Portfolio</u>
	Forshaw	Planning and Transportation
	Greenall	Street Scene Management
	Hammond	Community Services and Health
	Mrs Hopley	Housing
	Owens	Deputy Leader & Regeneration and Planning
	Westley	Finance and Performance Management

In attendance	Mrs Blake	Griffiths
Councillors:	Cropper	McKay
	Fowler	R Pendleton
	Furey	Rice

Officers

- Chief Executive
- Deputy Chief Executive
- Council Secretary and Solicitor
- Assistant Chief Executive
- Executive Manager Housing and Property Maintenance Services
- Executive Manager Regeneration and Estates
- Head of Leisure and Cultural Services
- Chief Accountant
- Planning Policy Manager
- Local Development Framework Project Manager
- Assistant Member Services Manager

1 APOLOGIES

An apology for absence was received on behalf of Councillor Ashcroft.

2 URGENT BUSINESS

There were no items of urgent business.

3 DECLARATIONS OF INTEREST

A Councillor Hammond declared a personal and prejudicial interest in item 5(7) – ‘West Lancashire Community Leisure Trust’ as he is appointed to the Trust by the Council as a Director.

B Councillor Westley declared a personal interest in item 5(15) – ‘West Lancashire Enterprise Hub’ as two Management Committee members of the Hub are known to him.

4 MINUTES

RESOLVED: That the minutes of the meeting of the Cabinet held on 1 April 2008 be approved as a correct record and signed by the Leader.

5 MATTERS REQUIRING DECISIONS

The Cabinet agreed to vary the order of business to enable the following reports, in relation to matters requiring a decision from the Cabinet, to be considered first:

Item	Subject	Pages
5(5)	Skelmersdale Town Centre Supplementary Planning Document and Masterplan	87 to 308
5(6)	Skelmersdale Town Centre – Firbeck & Findon Resident Consultation	309 to 324
5(18)	Arson Attacks – New Church Farm	520a to 520(v)
6	Exclusion of Press and Public	
7(2)	Selection of Housing Management Software Provider	529 to 542
7(1)	Disposal of Land Adjoining Burscough Football Club	521 to 528
7(3)	Industrial Units at Greenhey Place, Skelmersdale	543 to 546

Consideration was then given to the remaining reports in relation to matters requiring a decision from the Cabinet, as contained on pages 3 to 520 of the Book of Reports.

6 RESULTS OF CONSULTATION EXERCISE: CLEAN NEIGHBOURHOODS & ENVIRONMENT ACT 2005

Councillor Hammond introduced the report of the Executive Manager Community Services, which outlined the results of a consultation exercise undertaken in relation to the designation of Dog Control Orders.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it.

RESOLVED: A That the Executive Manager Community Services, in consultation with the Council Secretary and Solicitor, be authorised to make a Dog Control Order requiring dogs to be kept on a lead in the terms set out in the Schedule to the Order previously published, i.e. for all carriageways in the West Lancashire District Council area (either public or to which the public have access with or without payment) with a speed limit of 40mph or greater (and adjoining footways, cycle paths and verges).

- B That with regard to the Dog Control Order for the “enclosed children’s play areas”, listed and described in paragraph 3.1 of the report, delegated authority be granted to the Executive Manager Community Services, in consultation with the Council Secretary and Solicitor, to make the Order in the terms set out in the Schedule to the Order, i.e. excluding dogs from entering such land, apart from the play area located at Station Road, Hesketh with Becconsall, provided that the Executive Manager Community Services, in consultation with the Council Secretary and Solicitor, is not satisfied as to the “footpath rights” as regards to the play area located at Station Road, Hesketh with Becconsall, as considered at paragraphs 4.4 – 4.7 of the report.

7 FOOD SERVICE ACTION PLAN 2008-09

Councillor Hammond introduced the report of the Executive Manager Community Services which sought agreement to the proposed Food Service Plan for 2008/2009.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it.

RESOLVED: That the Food Service Plan for 2008/2009, attached as an Appendix to the report, be approved.

8 ALLOTMENT AGREEMENTS

Councillor Hammond introduced the report of the Executive Manager Community Services which sought approval for the formulating and issuing of agreements for societies, groups and individuals to use Council owned allotments to be included within the Scheme of Delegation to Chief Officers.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it.

RESOLVED: A That the Executive Manager Community Services be given delegated authority, in consultation with the Portfolio Holder for Community Services and Health, to review the existing allotment agreements, and implement new agreements, including the revocation/variation of existing allotment rules and authorisations.

- B That the issuing of agreements for societies, groups and individuals to use Council owned allotments is included within the Scheme of Delegation to Chief Officers, under the delegated powers available to the Executive Manager Community Services.

9 USE OF COMMUTED SUMS FOR ENHANCED TRANSPORT PROVISION IN SKELMERSDALE/UP HOLLAND

Councillor Forshaw introduced the report of the Council Secretary and Solicitor which advised of the outcome of the Planning Committee’s consideration, at its meeting held

on 22 May 2008, of a report of the Executive Manager Planning and Development Services on the use of commuted sums for enhanced transport provision in Skelmersdale/Up Holland.

The report of the Executive Manager Planning and Development Services, attached as an Appendix, considered how the commuted sums received or due to be received from Section 106 Agreements for accessing sites by alternative means of transport to the car should be used.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it.

- RESOLVED: A That the decision whether to use the commuted sums of £51,550 from the Metier Site Phase 1, £25,000 from Proctor Gamble and £5000 from KRM, Pimbo Lane to create the three cycle/pedestrian routes referred to in paragraphs 7.1 and 7.2 of the report attached as an appendix, be delegated to the Executive Manager Planning and Development Services in consultation with the relevant Portfolio Holder, subject to the views of Planning Committee being taken into account.
- B That delegated authority be given to the Executive Manager Planning and Development Services in consultation with the relevant Portfolio Holder to agree the final designs and appoint contractors for the three schemes referred to in paragraphs 7.1 and 7.2 of the report attached as an appendix, subject to the views of Planning Committee being taken into account in relation to the final designs.
- C That a further report be brought back to Cabinet in respect of the demand responsive bus service when more details are available.

10 SKELMERSDALE TOWN CENTRE SUPPLEMENTARY PLANNING DOCUMENT AND MASTERPLAN

Councillor Forshaw introduced the report of the Council Secretary and Solicitor which advised of the decision of the Executive Overview and Scrutiny Committee meeting held on 5 June 2008 to forward comments to Cabinet in respect of the report of the Executive Manger Planning and Development Services on the Draft Skelmersdale Town Centre Supplementary Planning Document and Masterplan.

The report of the Executive Manager Planning and Development Services, attached as an appendix to the report, detailed the results of the consultation exercise on the draft Skelmersdale Town Centre SPD and sought agreement to the responses provided to the comments made during the consultation exercise and any appropriate changes and subsequent adoption of the Skelmersdale Town Centre SPD and accompanying Sustainability Appraisal and Habitats Regulations Assessment Screening.

In reaching the decision below, Cabinet considered the details set out in the reports before it and accepted the reasons contained in them.

- RESOLVED: A That the late comments received from Lancashire County Council (Strategic Planning Authority), West Lancashire Civic Trust, Co-operative Bank and Mr Paul Dickie, be accepted.
- B That the responses, detailed in the Appendices, to all the comments made on the Supplementary Planning Document (SPD), Sustainability Appraisal and Habitats Regulations Assessment be agreed and the appropriate changes be made to these documents.
- C That any final changes to be made to the SPD document, the Sustainability Appraisal and the Habitats Regulation Assessment, as detailed in Appendices 2, 4 and 5, be delegated to the Executive Manager Planning and Development Services, in consultation with the Portfolio Holder.
- D That the Skelmersdale Town Centre SPD be adopted on a date to be agreed by the Executive Manager Planning and Development Services, in consultation with the Portfolio Holder, following the completion of all the changes to the document.
- E That, with regard to the views of the Executive Overview and Scrutiny Committee,
- (i) it be made clear that any new link road proposal should be demonstrated not to sever the important thoroughfare from the Concourse, and the SPD Masterplan document be amended accordingly.
 - (ii) the principle that current sports facilities remain open until the new sports facility is opened, be endorsed, unless this is not possible, either practically or financially.
 - (iii) a presentation be made to all Members of Council on the Development Agreement between the partners in relation to Skelmersdale Town Centre.
- F That paragraph 5.12 of the SPD Masterplan be amended to read:
- “The District Council will therefore support proposals for a new foodstore in the town centre, particularly where the retail offer compliments the Council’s priority to deliver a new High Street and the existing offer within the Concourse Centre. As shown on the Masterplan diagram, any new foodstore should be located adjacent to and integrated with the Concourse Centre. This will help reinforce the Concourse and the eastern end of the town centre. It is important that the eastern end of the town centre is anchored by such a development and integration with the existing Concourse Centre would best achieve this.

- G That this item be not available for call in as the report has already been submitted to the Executive Overview and Scrutiny Committee.

(Note: This report was considered after agenda item 5 'Matters Requiring Decisions'.)

11 SKELMERSDALE TOWN CENTRE RE-DEVELOPMENT - FIRBECK AND FINDON RESIDENT CONSULTATION

Councillor Mrs Hopley introduced the report of the Executive Manager Housing and Property Maintenance Services which detailed results of a consultation exercise undertaken with residents of Firbeck and Findon as part of the wider Skelmersdale Town Centre Regeneration proposals.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it.

RESOLVED: A That the contents of the report be noted.

- B That this item be not available for call in as this report has already been submitted to the Executive Overview and Scrutiny Committee.

(Note: This report was considered after agenda item 5(5) Skelmersdale Town Centre Supplementary Planning Document and Masterplan.)

12 WEST LANCASHIRE COMMUNITY LEISURE TRUST

Councillor Grant introduced the report of the Executive Manager Community Services which sought approval for discussions to commence with the West Lancashire Community Leisure Trust in respect of the management and operation of the proposed new leisure centre in Skelmersdale and to explore options to provide additional facilities through the Trust partnership.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it, together with the fact that Councillor Hammond had a personal and prejudicial interest and would not be taking any further part in the matter.

RESOLVED: A That a Cabinet Working Group, comprising of the Leader, the Deputy Leader, the Portfolio Holders for Finance & Performance Management and Street Scene Management, be established to provide strategic direction to officers during the discussions with the Leisure Trust Partners.

- B That the terms of reference for the Cabinet Working Group be as follows:

- (i) To consider the financial and operational merits of a negotiated agreement with the West Lancashire Community Leisure Trust, extending the scope of leisure services provided by the Trust including the operational management of the proposed new wet and dry sport facility in Skelmersdale.
 - (ii) To report recommendations to Cabinet and Council.
- C That the Deputy Chief Executive be given delegated authority, in consultation with the Cabinet Working Group, to enter into negotiations with the West Lancashire Community Leisure Trust and the Trust Partners Serco Leisure Operating Limited.
- D That the Deputy Chief Executive be given delegated authority, in consultation with the Cabinet Working Group, to engage consultants and obtain expert legal and financial advice as appropriate, during negotiations with West Lancashire Community Leisure Trust and the Trust Partners Serco Leisure Operating Limited.
- E That financial support, allocated from contingencies, up to a maximum of £35,000, to support recruitment of specialist consultants, external legal advice and to undertake independent financial appraisals for VAT and tax, be approved.

(Note: Councillor Hammond declared a personal and prejudicial interest in this item and left the meeting room whilst it was under consideration.)

13 RAIL ROUTE UTILISATION STRATEGY (CONSULTATION DRAFT)

Councillor Forshaw introduced the report of the Executive Manager Planning and Development Services which detailed the content of Network Rail's Lancashire and Cumbria Route Utilisation Strategy (RUS), which sets out the strategic vision for the future improvement of the local rail network and provided an opportunity to express comments, and to request delegated authority to provide a response to Network Rail's consultation on the Lancashire and Cumbria RUS, in light of the comments in the report.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it.

- RESOLVED:
- A That delegated authority be given to the Executive Manager Planning and Development Services, in consultation with the relevant Portfolio Holder, to respond to Network Rail's consultation regarding the draft Lancashire and Cumbria RUS, as outlined in Section 5 of the report.
 - B That the Executive Manager Planning and Development Services report back to keep members updated with the content of the final Lancashire and Cumbria RUS, and also on any future consultations on the draft Merseyside RUS in due course.

14 MARKET TOWNS INITIATIVE

Councillor Forshaw introduced the report of the Executive Manager Planning and Development Services which sought support for the proposed actions within the Market Towns Initiative Action Plans for Ormskirk and Burscough, subject to sufficient resources being available.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it.

RESOLVED: A That the Market Towns Initiative Action Plans for Ormskirk and Burscough be endorsed, including assistance in implementing the proposed actions, subject to the availability of resources including external funding.

B That the members of the local groups and organisations that have contributed to the production of the Action Plans be thanked.

15 BURSCOUGH WHARF AND SURROUNDINGS

Councillor Forshaw introduced the report of the Executive Manager Planning and Development Services which considered the need for a planning brief for Burscough Wharf and the surrounding area.

Members were advised that Planning Committee considered the report at its meeting on 22 May 2008 and had recommended that the preparation of the planning brief be deferred.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it.

RESOLVED: That the preparation of a planning brief for Burscough Wharf and its surroundings be deferred pending a review of the Local Development Scheme.

16 ORGANISATIONAL RE-ENGINEERING UPDATE

Councillor Westley introduced the report of the Assistant Chief Executive which provided an update on all Organisational Re-engineering (OR) projects to date, together with progress on implementing those subsequent recommendations formally agreed. The report detailed the level of cash and efficiency savings resulting from OR, together with the service delivery and customer accessibility improvements identified as part of each project and sought agreement to changes to the original recommendations contained within the implementation plan of the Council Tax project.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it.

RESOLVED: A That the progress and successful outcomes of each OR review to date, together with the subsequent cash and efficiency savings identified, be noted.

- B That the changes to those recommendations contained within Phase 2 of the implementation plan of the Council Tax project as detailed within section 4.1.3 of the report be approved.

17 QUARTERLY PERFORMANCE INDICATORS

Councillor Westley introduced the report of the Assistant Chief Executive which detailed the quarterly performance monitoring data for the quarter ended 31 March 2008.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it.

- RESOLVED:
- A That the overall trend of improvement shown by the performance indicator data for the quarter ended 31 March 2008 be noted.
 - B That the report be forwarded to the Internal Overview and Scrutiny Committee.
 - C That this item be not available for call in as the report is to be considered by the Internal Overview & Scrutiny Committee.

18 CORPORATE PERFORMANCE PLAN 2008/09

Councillor Westley introduced the report of the Assistant Chief Executive which set out the draft Corporate Performance Plan 2008/09 contained as Appendix A to the report and sought approval for the proposals for publishing statutorily required outturns as a separate document.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it.

- RESOLVED:
- A That the excellent progress made over the last year be noted and the contents of the Corporate Performance Plan be approved for publication in July 2008.
 - B That the intention to publish 2007/08 outturns for Best Value Performance Indicators and Local Performance Indicators as a separate (linked) document on the website at the end of June, as agreed by Council on 23 April, be noted.
 - C That the general trend of improvement in performance in 2007/08 as set out in Appendix B to the report be noted.
 - D That it be noted that a table of the new National Indicators WLDC will be required to report on together with any targets, has been published on the Council's website as shown in Appendix C to the report.
 - E That this item be not available for call in as the report is being referred to the Executive Overview and Scrutiny Committee.

**19 RURAL DEVELOPMENT PROGRAMME FOR ENGLAND (RDPE) 2007-2013
LANCASHIRE WEST LOCAL DEVELOPMENT STRATEGY (LDS)**

Councillor Owens introduced the report of the Executive Manager Regeneration and Estates which advised that a recent invitation had been received from the RDPE Regional Panel for the newly-formed Lancashire West Local Action Group, to submit a detailed Local Development Strategy (LDS) and to highlight the staff resource implications in further supporting the Group and preparing the Strategy on its behalf.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it.

RESOLVED: That the Council (as lead local authority) continue to support the Lancashire West Local Action Group (LAG) and provide appropriate officer support for the preparation of the Local Development Strategy (LDS) on behalf of the Group, up to the end of August 2008.

20 WEST LANCASHIRE SOCIAL ENTERPRISE HUB

Councillor Owens introduced the report of the Executive Manager Regeneration and Estates which provided a brief overview of the West Lancashire Social Enterprise Hub (The Hub) and sought to appoint a Council representative to serve on the Hub's Management Committee.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it.

RESOLVED: That the Executive Manager Regeneration and Estates or her representative be appointed to serve on the West Lancashire Social Enterprise Hub's Management Committee.

21 SKELMERSDALE VISION CONNECTING PEOPLE TO WORK

Councillor Owens introduced the report of the Executive Manager Regeneration and Estates which detailed progress made to date with regards to training and employment opportunities emerging from the 'Skelmersdale Vision' Regeneration Project and sought approval to accept public/private external funding, if offered, towards the cost of a fixed-term community regeneration post within the Regeneration and Estates Division.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it.

RESOLVED: A That the Executive Manager Regeneration and Estates be given delegated authority to accept approximately £60,000 external funding, if offered, towards the costs of a fixed-term post to undertake community regeneration work.

- B That the Executive Manager Regeneration and Estates, in consultation with the appropriate Portfolio Holder be given delegated authority to negotiate for external funding and to administer successful external funding in respect of economic development and regeneration activity.

22 CONCESSIONARY TRAVEL - JOINT POOLING ARRANGEMENTS

Councillor Grant introduced the report of the Executive Manager Financial Services which provided an update in respect of the proposed joint pooling arrangements within the Lancashire Joint Concessionary Travel Scheme.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it.

RESOLVED: That the Council negotiates joint pooling arrangements within the Lancashire Joint Concessionary Travel Scheme and the Executive Manager Financial Services exercise his delegated authority, in consultation with the Leader, in this regard, granted at Council on 27 February 2008.

23 ARSON ATTACKS - NEW CHURCH FARM

Councillor Mrs Hopley introduced the report of the Executive Manager Housing and Property Maintenance Services which detailed a number of arson attacks that have taken place in the New Church Farm area of Skelmersdale and provided a series of options to mitigate the risk posed to residents of any further incidents. The report sought authority to put in place a mechanism to identify a preferred option and requested authority to undertake consultation and implement any necessary actions.

The Cabinet was advised that any reference in the report to 'stakeholders' should read 'professional stakeholders'.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it.

RESOLVED: A That the Executive Manager Housing and Property Maintenance Services be given delegated authority, in consultation with the Portfolio Holder for Housing, to undertake further consultation with residents and to review all associated risk assessments before identifying and implementing a preferred option from those listed in Appendix A to the report, in order to address the issues identified in paragraph 6.1.

- B That the Executive Manager Housing and Property Maintenance Services be given delegated authority, in consultation with the Portfolio Holder for Housing, to identify and implement a preferred option should further action be required following investigations into the properties referred to in paragraphs 6.3 and 6.6 of the report.

- C That Contract Procedure Rule No. 7 be waived to allow the Executive Manager Housing and Property Maintenance Services to negotiate a price with a suitable contractor to allow works on the preferred option to be completed as soon as possible.

(Note: This report was considered after item 5(6) Skelmersdale Town Centre – Firbeck and Findon Resident Consultation.)

24 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of that Act and as, in all the circumstances of the case the public interest in maintaining the exemption under Schedule 12A outweighs the public interest in disclosing the information.

(Note: This item was considered after agenda item 5(18) Arson Attacks – New Church Farm.)

25 DISPOSAL OF LAND ADJOINING BURSCOUGH FOOTBALL CLUB

Councillor Owens introduced the joint report of the Executive Manager Regeneration & Estates and the Executive Manager Community Services which sought approval to dispose of land currently owned by the Council, to facilitate the redevelopment of the new Burscough Football Club Stadium, together with the provision of further sports facilities to be made available for public use.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it.

RESOLVED: That the Executive Manager Community Services be given delegated authority, in consultation with the Executive Manager Regeneration and Estates, the Council Secretary and Solicitor and the relevant portfolio holders to negotiate and agree:-

- A freehold sale of land cross hatched on the attached plan and
- 125 year lease of the land hatched
- the Community Benefit arrangements
- the necessary approvals in this regard

(Note: This report was considered after agenda item 7(2) Selection of Housing Management Software Provider.)

26 SELECTION OF HOUSING MANAGEMENT SOFTWARE PROVIDER

Councillor Mrs Hopley introduced the report of the Executive Manager Housing and Property Maintenance Services which provided an update on the selection of a housing management software provider following a presentation held in May 2008.

In reaching the decision below, Cabinet considered the details set out in the report before it and the presentation they had received on 28 May 2008 and accepted the reasons contained in it for going out to tender.

RESOLVED: That the Executive Manager Housing and Property Maintenance Services be instructed to undertake a tendering exercise to procure Housing Management software.

(Note: This report was considered after agenda item 6 – Exclusion of Press and Public.)

27 INDUSTRIAL UNITS AT GREENHEY PLACE, SKELMERSDALE

Councillor Owens introduced the report of the Executive Manager Regeneration and Estates which sought approval to make a contribution of £66,000 from the Langtree Funds towards the reroofing and some refurbishment of six industrial units on the Greenhey Place Industrial Estate.

In reaching the decision below, Cabinet considered the details set out in the report before it and accepted the reasons contained in it.

RESOLVED: That approval is given to the contribution of £66,000 from the Langtree funds towards the reroofing of six industrial units on the Greenhey Place Industrial Estate.

(Note: This report was considered after agenda item 7(1) – Disposal of Land Adjoining Burscough Football Club)

THE LEADER



AGENDA ITEM: 10

**EXECUTIVE OVERVIEW AND
SCRUTINY COMMITTEE**

3 July 2008

Report of: Council Secretary and Solicitor

Relevant Portfolio Holder: Councillor I. Grant (Leader)

Contact for further information: Mrs. S. Griffiths (extn. 5017)

SUBJECT: SCRUTINY ARRANGEMENTS – KEY DECISION FORWARD PLAN

District wide interest

1.0 PURPOSE OF THE REPORT

1.1 To consider the current arrangements for scrutiny of the Key Decision Forward Plan by Members of the Executive Overview and Scrutiny Committee.

2.0 RECOMMENDATIONS

2.1 That the current arrangements for scrutinising the Key Decision Forward Plan by Members of the Executive Overview and Scrutiny Committee be continued.

3.0 BACKGROUND

3.1 Revised arrangements for pre decision scrutiny of items on the key decision forward plan was adopted by the Executive Overview and Scrutiny Committee at its meeting on 5 October 2006 for a trial period following which a report was presented to the Committee on 14 June 2007 who resolved to continue with these arrangements for a further 6 month period.

3.2 A further report was presented to the Committee in December 2007 who resolved to continue these arrangements for a further 6 month period.

3.3 These revised arrangements provide for Members of the Executive Overview and Scrutiny Committee to scrutinise the key decision forward plan, at the time of

circulation, on an individual basis and to contact the report author and/or Portfolio Holder directly if they require any further information on a particular item. If a Member of the Committee then wishes for an item to be placed on the next available agenda of the Executive Overview and Scrutiny Committee they can submit a requisition sheet within the agreed timescale, stating whether they wish for the attendance of a particular officer and/or Portfolio Holder at that meeting. The Chairman, in consultation with the Vice Chairman and Opposition Spokesperson will agree or otherwise for the item to appear on the agenda.

40 ISSUES

- 4.1 Members will recall that the revised arrangements came into place to encourage pre decision scrutiny of the Key Decision Forward Plan by Members of the Executive Overview and Scrutiny Committee.
- 4.2 It was also previously agreed that from a resource point of view it is not practical or desirable to have all Divisional Managers or report authors with an item on the forward plan to be present at an Executive Overview and Scrutiny Committee just in case an issue is raised.

5.0 PROPOSALS

- 5.1 As the mechanism has run smoothly for over 18 months I propose that this arrangement be continued.

6.0 SUSTAINABILITY IMPLICATIONS/COMMUNITY STRATEGY

- 6.1 Overview and Scrutiny arrangements can assist in involving the community in decisions which affect their lives.

7.0 FINANCIAL AND RESOURCE IMPLICATIONS

- 7.1 There is a resourcing implication of requiring officers to attend the Executive Overview and Scrutiny Committee which will be met from existing budgets and this may affect officers' work programmes.

8.0 RISK ASSESSMENT

- 8.1 Effective overview and scrutiny arrangements are important in holding the executive to account.

9.0 CONCLUSIONS

- 9.1 The revised arrangements do provide an effective mechanism for scrutinising the Key Decision Forward Plan by the Executive Overview and Scrutiny Committee Members on an individual basis. The provisions within this mechanism provide for items to be placed on an Executive Overview and Scrutiny Committee agenda by a Member of the Committee and to date three items from the Key Decision Forward Plan have been brought onto the agenda for scrutiny by Members of the Executive Overview & Scrutiny Committee.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Report.

Equality Impact Assessment

There is no evidence from an initial assessment of an adverse impact on equality in relation to the equality target groups.

Appendices

None



AGENDA ITEM: 5/13

Cabinet: 17 June 2008

**Executive Overview & 3 July 2008
Scrutiny Committee:**

Council: 16 July 2008

Report of: Assistant Chief Executive

Relevant Portfolio Holder: Councillor D Westley

Contact for further information: Peter Hamlin (Ext.5268)

SUBJECT: CORPORATE PERFORMANCE PLAN 2008/09

District wide interest

1.0 PURPOSE OF THE REPORT

- 1.1 To present members with a draft Corporate Performance Plan 2008/09 contained as appendix A to this report.
- 1.2 To seek approval for the proposals for publishing statutorily required outturns as a separate document.

2.0 RECOMMENDATIONS TO CABINET

- 2.1 That Cabinet notes the excellent progress made over the last year and agrees the contents of the Corporate Performance Plan for publication in July 2008.
- 2.2 That Cabinet note the intention to publish 2007/08 outturns for Best Value Performance Indicators and Local Performance Indicators as a separate (linked) document, on the website at the end of June, as agreed by Council on 23 April.
- 2.3 That Cabinet notes the general trend of improvement in performance in 2007/08 as set out within Appendix B.
- 2.4 That Cabinet notes that a table of the new National Indicators WLDC will be required to report on together with any targets has been published on the Council's website (Appendix C).

- 2.5 That call-in is not appropriate for this item, as it is being referred to the Executive Overview and Scrutiny Committee.
-

3.0 RECOMMENDATIONS TO EXECUTIVE OVERVIEW & SCRUTINY COMMITTEE

- 3.1 That Members consider the draft CPP and agree comments for consideration by the Council.

4.0 RECOMMENDATIONS TO COUNCIL

- 4.1 That Council notes the excellent progress made over the last year and agrees the contents of the Corporate Performance Plan for publication in July 2008.
- 4.2 That Council note the intention to publish 2007/08 outturns for Best Value Performance Indicators and Local Performance Indicators as a separate (linked) document, on the website at the end of June, as agreed by Council on 23 April.
- 4.3 That Council notes the general trend of improvement in performance in 2007/08 as set out within Appendix B.
- 4.4 That Council notes that a table of the new National Indicators WLDC will be required to report on together with any targets has been published on the Council's website (Appendix C).

5.0 BACKGROUND

- 5.1 The Local Government and Public Involvement in Health Act 2007 removed the statutory duty on Local Authorities to produce a Best Value Performance Plan (BVPP).
- 5.2 However, we still need to provide PI information to the Audit Commission and have now received notification that as a transitional arrangement we will need to publish BVPI outturns for 2007/08 and "Workforce Matters" information no later than 30 June 2008.
- 5.3 Members will recall that at Council in April it was agreed that we would this year produce a streamlined Corporate Performance Plan which would be agreed by Council for publication in July 2008.

6.0 CURRENT POSITION

- 6.1 Attached, as appendix A of this report is the draft Corporate Performance Plan. A significant amount of progress has been made over 2007/08 in line with the Council's Vision and Priorities and highlights of this are detailed within the text.

6.2 In order to comply with statutory deadlines the Performance Indicator Tables and (Workforce Matters) information on contracts entered into in the period is being published on the Council's website before the end of June 2008. In order to enable production of a streamline document it is intended that the CPP should not contain all this information.

6.3 Appendix B contains the statutorily required information contained in the document (to be) published on our website at the end of June.

7.0 PROPOSALS

7.1 The CPP contains outputs against all the indicators and initiatives agreed as "Corporate Performance Priority Actions" (CPPA's) for 2007/08 and the targets for CPPA's agreed for 2008/09.

7.2 In order to maintain the simplified nature of the proposed CPP for this "crossover" year it is suggested that the document should only contain the targets previously agreed by members as the CPPA's for 2008/09 and that any targets for indicators contained in the new National Indicator (NI) set should be published separately on one of the Council's web pages (Appendix C). It is intended that 2008/09 NI performance outputs and any targets for future years will then be reported in next year's CPP.

8.0 SUSTAINABILITY IMPLICATIONS/COMMUNITY STRATEGY

8.1 The process by which the CPPAs contained in the Corporate Performance Plan have been arrived at has been strongly influenced by the aims and objectives of the Sustainable Community Strategy.

9.0 FINANCIAL AND RESOURCE IMPLICATIONS

9.1 There are no financial or resource implications arising from this report.

10.0 RISK ASSESSMENT

10.1 Continuing to improve our performance management framework and publish an Annual Corporate Performance Plan will provide the Council with a basis for integration with the emerging Lancashire LAA and a platform for excellence under the new Comprehensive Area Assessment regime.

Background Documents

The following background documents (as defined in Section 100D (5) of the Local Government Act 1972) have been relied on to a material extent in preparing this Report.

<u>Date</u>	<u>Document</u>
12 December 2007	Council report: Corporate Priorities 2008/09

23 April 2008

Council report Corporate Performance Plan &
Suite Of Published Indicators 2008/09

Equality Impact Assessment

There is no evidence from an initial assessment of an adverse impact on equality in relation to the equality target groups.

Appendices

Appendix A - Corporate Performance Plan 2008/09.

Appendix B – Performance Indicator Outturns and “Workforce Matters 2007/08.

Appendix C – New National Indicator Set – WLDC Indicators

WEST LANCASHIRE DISTRICT COUNCIL CORPORATE PERFORMANCE PLAN 2008/9



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Foreword by the Leader of the Council and the Chief Executive

We are pleased to present the West Lancashire District Council's Performance Plan. The report looks back at what was achieved during the 2007/8 financial year and forward to what we plan to deliver over 2008/9. It sets out our priorities, which we will take forward having listened to the views of local people, businesses and partner organisations. The work of the Council is guided by our vision: *'Putting customer services first and building communities second to none'*.

Our emphasis in 2008/9 will be on continuing to improve the quality of the services we deliver to our customers whilst keeping costs as low as possible. Our continuing progress was recognised in July 2007 when the Council received an 'Excellent' rating following the detailed 'Comprehensive Performance Assessment' conducted by the Audit Commission, an independent body whose role is to examine performance and ensure that public money is well spent on local services. The Comprehensive Performance Assessment examined how well the Council engages with and leads its

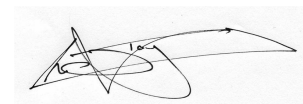
communities, delivers community priorities in partnership with others, and ensures continuous improvement across the range of Council activities.

The result places us amongst the very best District Councils in the country we are proud that it recognises the achievements of everyone working on behalf of the communities in West Lancashire.



Insert Facsimile of
Signature

Cllr. Ian Grant
Leader of the Council



William J Taylor
Chief Executive

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Our Vision

Putting CUSTOMER SERVICES FIRST - building a community second to none



As an excellent Council our aim is to strive for even further improvement to deliver the excellent services West Lancashire deserves.

Our 6 Priorities

-  Protecting and improving street scene and the environment
-  Combating crime and the fear of crime
-  Working to create and retain good quality jobs for local people.
-  Improving housing and ensuring that there is affordable housing available for local people.
-  Delivering cost effective services that delight the customer and are accessible to all
-  Providing opportunities for leisure and culture that contribute to healthier communities.

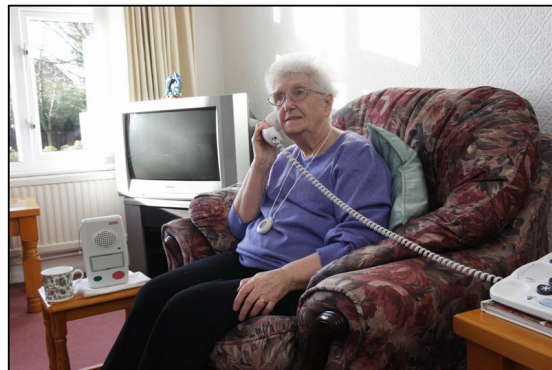
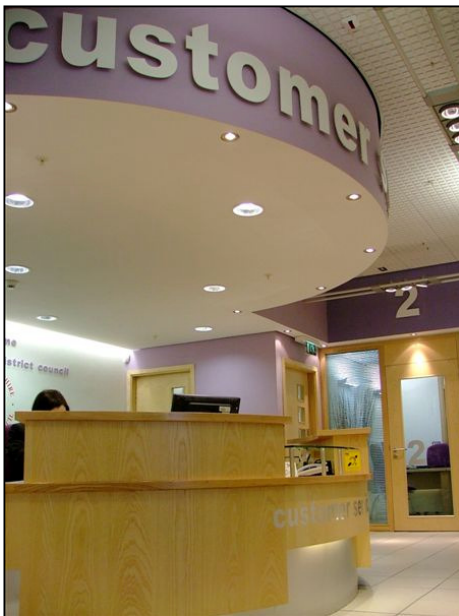


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Our Values...

Are at the heart of the way we will deliver; by being an ambitious organisation which.....

- ▶ Puts customers and frontline services first
- ▶ Listens to, informs and consults local people
- ▶ Is open and accountable in the way we make decisions
- ▶ Embraces innovation and partnership as a way of bringing about step change improvement in our services
- ▶ Promotes equality of opportunity and values the diversity of our communities
- ▶ Values and develops our employees
- ▶ Ensures local services offer the best possible value



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Our Priorities and the ‘Sustainable Community Strategy’

With a vision of *‘Improving the Quality of Life for All’* the West Lancashire Local Strategic Partnership (LSP) has developed the ‘Sustainable Community Strategy’ (SCS) setting out the issues facing the area and our plans to improve the quality of life in West Lancashire. The LSP consists of all the key Public Organisations delivering local services, including Police and Health agencies as well as the Voluntary Sector and Business Community.

The Council is also a partner in the Lancashire wide Strategic Partnership, which has agreed a set of priorities at a countywide level. From 2008, through the LSP, the Council and it’s partners will work toward the new ‘Local Area Agreement’ signed off with Government to deliver wider objectives across Lancashire.

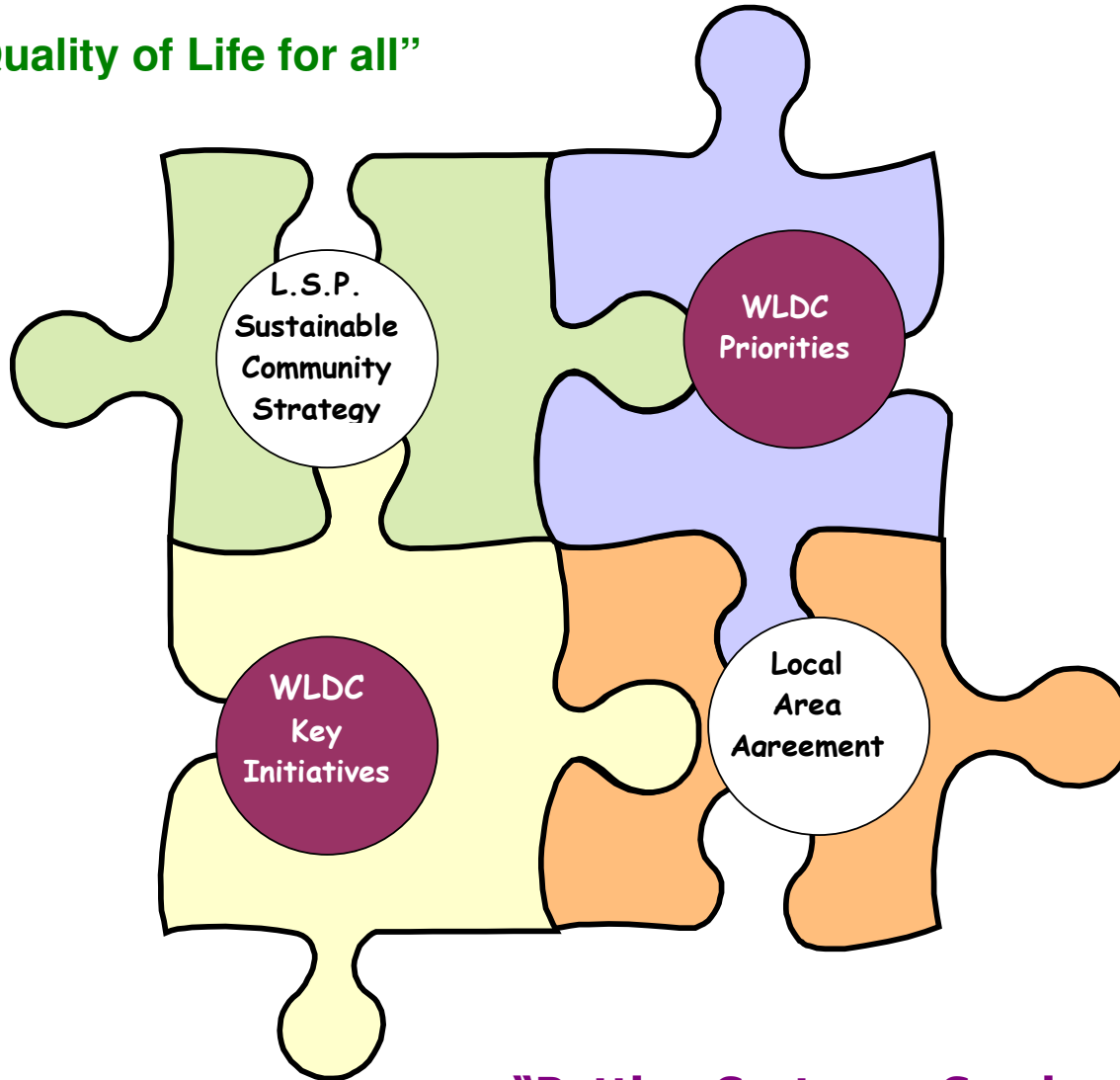
These strategies fit together to shape the work of all the agencies involved and the Council is at the heart of the drive to engage and deliver for our communities.



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LSP Vision

“Improving Quality of Life for all”



“Putting Customer Services First - Building a Community Second to None”

WLDC Vision

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Leading Our Services - Portfolio Holders

Some Councillors have special areas of responsibility - these positions are known as Portfolios. Together with the Leader of the Council, the Portfolio Holders make up the Cabinet, which is the Executive Body determining particular areas of policy.

**Corporate &
Strategic
Issues**

**Councillor
Ian Grant
Leader**

**Community
Leadership &
Engagement
External Liaison**



**Customer &
Media Relations**

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Leading Our Services - Portfolio Holders:

**Councillor
Iain
Ashcroft**



**Human
Resources**

**Councillor
Adrian
Owens
Deputy
Leader**



**Regeneration
and
Estates**

**Councillor
Geoff
Hammond**



**Community
Services
and Health**

**Councillor
Martin
Forshaw**



**Planning and
Transportation**

**Councillor
Paul
Greenall**



**Street Scene
Management**

**Councillor
Val
Hopley**



Housing

**Councillor
David
Westley**



**Finance &
Performance
Management**

Protecting and improving street scene and the environment

The Council is responsible For:

- ▶ Household waste collection for 47,221 properties.
- ▶ Green garden waste collection service to all Garden properties.
- ▶ Recycling & kerbside collection of Plastic, Cans, Glass, Paper, Cardboard and Textiles.
- ▶ Collection of bulky household waste.
- ▶ Commercial waste collection
- ▶ 24 static recycling points
- ▶ Maintaining grounds, roadside verges, trees
- ▶ Disposal of fly tips
- ▶ Cleaning 3 million metres of roadways and 3.5 million square metres of 'soft' landscaping.



- ▶ Emptying over 700 litter bins and over 260 dog bins.
- ▶ Maintaining the Council's vehicle fleet
- ▶ Responding to customer service requests
- ▶ Monitoring & Managing the cleanliness of our streets

Did You Know...

- ▶ Over 2007/08 we beat our target to deal with every reported fly tipping within 1.4 days and we've reduced fly tipping incidents by 34% (from 2519 to 1674)
- ▶ Our new appointment system to collect bulky household waste has dramatically reduced waiting time for service and now gives customers the convenience of a set appointment
- ▶ We beat our target reducing 'missed collections' to less than one in a thousand. We want to improve on this over the next year.
- ▶ Over 2008/09 we will look at our routes and vehicle fleet. We want to raise fuel efficiency by 10% and reduce carbon emissions

- ▶ 'Street Scene' staff also work to change views about litter. Over 2007/08 they visited 15 schools making presentations to 670 pupils.
- ▶ Over 2007/08 Council Officers dealt with over 270 stray dogs. Now we monitor street cleanliness across the whole district so we can target problem areas.
- ▶ Waste recycling performance by the Council was better than ever over 2007/08 and we were short listed for the national 'lets recycle.com' awards.
- ▶ In just 12 months we recycled 1,384 tonnes of plastic bottles & cans.

*We are proud of the
service by All our
Staff!*

 Protecting and improving street scene and the environment

Key Initiative

- ▶ Over 2008 we are going to review waste and recycling service delivery to look for improved working methods, increased productivity and reduced our use of fuel



*Achieving Our
Priorities in 2008/9*

Key Targets

- ▶ Increase recycling to 50% of waste by 2010
- ▶ Continue in the top quarter of similar Councils for recycling over 2008/09
- ▶ Decrease the % of land with deposits of litter to 9% by 2010
- ▶ Be in the top quarter of similar Councils for street Cleansing by March 2009
- ▶ Reduce our service costs to the national average - or close to it
- ▶ Be amongst the top District Councils in the country for Public Satisfaction with street cleanliness

Neighbourhood Management



Over 2007/08 The Council continued to support the Neighbourhood Management 'Safe & Secure Communities' Board in Skelmersdale:

Seven Community Representatives and Five Elected Members make up the Safe Secure Communities Board, which works through the Local Strategic Partnership.

Supported by the Neighbourhood Management Office It's funded over four years through Grants to regenerate areas of Digmoor, Moorside and Tanhouse.

Over 2007/09 more than £1.5m of this money was spent on special projects.....



Empowering Local People

£14,000 to Small Voluntary Grants
Community Ice Rink
'Working Wonders' Project - Improving Skills Locally

Reducing Crime

Extra CCTV cameras,
Security for Homes
Extra Police and PCSO Patrols

Supporting Children & Young People

Emergency Service Cadets,
Family Project
Digmoor Cyber-Club, Street Sport,
Youth Workers, £249,000 Community Centre Improvements, Play Equipment

Improving the Physical Environment

Banksburn Community Garden, Hillside Playing Fields, Community Allotment,
Environment Projects, Digmoor Outdoor Football Pitch, Linear Park, Tanhouse 'gateways' improvements, Fitstop' Outdoor Gym Equipment,
Blakehall - 50 old lock-up garages revitalised

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Combating Crime and the Fear of Crime

Did You Know...



- ▶ Since 2006 The Council has been funding 8 extra Police Community Support Officers. Over 2007/08 these officers patrolled in areas selected by the Council with Lancashire Constabulary
- ▶ The Council funds 59 street CCTV Cameras linked to our 24/7 monitoring centre. Over 2007/08 we added 5 new cameras and next year we will add 9 more
- ▶ Over 2007/08 we set ourselves a tougher target for reducing Criminal Damage in West Lancashire and we beat it.
- ▶ Damage incidents reduced 23% in 2007/8 and we will do even better next year
- ▶ Over 2007/08 the Crime and Disorder reduction Partnership commissioned a special study on Alcohol and Young People and we will be doing more on Alcohol Harm Reduction working with the Police and the PCT
- ▶ We now have two business watch schemes; in Skelmersdale and Burscough

Combating Crime and the Fear of Crime

Key Initiatives

- ▶ Deliver the Crime & Disorder Reduction strategy with our partners
- ▶ We will lead on the Strategic Crime Reduction Board

Achieving Our Priorities in 2008/9

Key Targets

- ▶ Reduce the number of crimes per 1,000 population to 65 (in 2008/9) and sustain this performance
- ▶ Ensure that we maintain a minimum of 78% of people who feel West Lancashire is a safe and secure place to live



CCTV INCIDENT

Time: 21.00hrs Date: 28/04/2008
 Incident: Two men caught on CCTV deliberately causing damage to illuminated shop signs in Ormskirk Town Centre.
 Result: Immediate Police response. Offenders arrested at Scene.

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 Working to create and retain good quality jobs for local people.

- ▶ Over 2007/08 the target was 400 new jobs in West Lancashire but through the 'Inspire' & 'Enterprise in West Lancashire' Projects we achieved 543
- ▶ We manage the West Lancashire "Investing in Business" Regeneration Programme on behalf of the LSP encouraging applications for funding supplied by the Northwest Regional Development Agency (NWDA). Over 2007/08 the LSP (and NWDA) approved 4 applications, which were allocated a total of £1,634,818 from the £8M NWDA funding available to the Programme during its lifetime.
- ▶ We also work hard looking ahead to prepare so we get the best from sources of investment. Next year we expect to spend over £245,000 on support for businesses
- ▶ Over 2007/08 We helped 401 local businesses with advice and networking and responded to 356 enquires about land sites in West Lancashire.



Many of these projects operate through the Local Strategic Partnership, which oversees, approves and directs the allocation of grant funding across West Lancashire



Working to create and retain good quality jobs for local people.

*Achieving Our
Priorities 2008/9*

Key Initiatives

- ▶ Implementing the 'Vision for Skelmersdale' Plan
- ▶ Year 6 of the Investing in Business Programme

Key Target

- ▶ Help to reduce unemployment from 2.7% (in 2006/7) to below the national average by March 2009



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Improving housing and ensuring that there is affordable housing available for local people.

Did You Know...

- ▶ Over 2007/08 our average time completing (non-urgent) housing repairs was 13 days and 97% were done within target time.
- ▶ In our last tenants survey 80% of tenants were happy with West Lancashire District Council as a landlord and 78% happy with their area as a place to live.
- ▶ We're pleased with our new Service Points; In 2007/08 88% of Customers said they found them helpful
- ▶ Over 2007/08 our rent collection level was 98.6%
- ▶ Over 2007/08 we spent £1.1 Million on 188 improvement grants for the homes of vulnerable people
- ▶ We've reduced the number of temporarily empty Council properties to 46 - Back in 2003 there were 250 !
- ▶ During 2007/8 We reduced energy consumption by 4.2% - Beating our target
- ▶ Over 2008/09 we are introducing 24/7 online repairs reporting and customers will be able to report repairs by calling the council's main number
- ▶ Over 2008/09 we will invest £5.5 Million in housing stock improvements

 Improving housing and ensuring that there is affordable housing available for local people.

Key Initiatives

- ▶ Affordable Housing Strategy
- ▶ Sustainable Housing Regeneration in Skelmersdale:
- ▶ Commencing Tanhouse Estate Regeneration Pilot Scheme by 2009

*Achieving Our
Priorities 2008/9*

Key Targets

- ▶ Reduce the % of Council homes classified as 'non-decent' (Under Government definition) from 14.97% in April 2006 to Zero by 2010 and maintain Government Target levels for the future
- ▶ Ensure that 30% of homes allowed in Ormskirk/Aughton and Burscough are subsidised low cost and Registered Social Landlord (Housing Association) homes - in line with the local plan.





Delivering cost effective services that delight the customer and are accessible to all

- ▶ The Council is a major employer, amongst the top five in the area and the Majority of our staff live in West Lancashire District
- ▶ In June 2007 we won the '4-Ps' Efficiency award for our continuing programme of 'organisational re-engineering' Over several years we have now saved £1.1m in cash & efficiency gains
- ▶ Our telephone contact centre is a first point of call for around 70% of enquiries and 107 different services are now offered. We are proud that during the last year our caller satisfaction rating was 98%
- ▶ During 2007 'on-line' Planning Permission Applications went live on our web-site

Did You Know...

- ▶ Our Website was already judged the best in the country and in March we launched an improved version. Already 90% of applications for jobs with the council are completed online.
- ▶ To improve efficiency & effectiveness we have joint working partnership agreements with 19 parish councils across the District
- ▶ Nearly 7,000 people in and around West Lancashire use the 24/7 'lifeline' service, which answers calls in 60 seconds.
- ▶ We carried out an equal pay audit last year and by mid 2008 we will have completed a modernising review of every post within the council looking at pay and conditions of service.



Delivering cost effective services that delight the customer and are accessible to all

Key Initiatives

- ▶ Investigate shared services initiatives with other Councils, Public and Private Sector Partners.
- ▶ Deliver an Updated Customer Relations & Access Strategy - Including integrated service access approaches
- ▶ New Council Offices within a package of mixed development by 2009/10
- ▶ Rolling programme of Value For Money and 'Organisational Re-engineering' reviews of Council services
- ▶ Improve accountability and transparency of work undertaken





Delivering cost effective services that delight the customer and are accessible to all

*Achieving Our
Priorities 2008/9*

Key Targets

- ▶ Year on year affordable Council Tax rises, in line with inflation and with targeted investment in key corporate priorities
- ▶ Top quarter (against all councils) performance of 60% residents satisfaction with the overall service provided by the Council
- ▶ Reduce staff sickness from 10.76 days (in 2006/7) to 8.29 days by March 2010 and maintain this top quarter
- ▶ Achieve annual cash savings of 3% in line with Government Targets
- ▶ Increase the % of Customers who normally contact the council via the website to 30% by March 2009

Did You Know...

In 2004/5 only 6.1% of people contacting the Council did so via the website - Now it's 24%

In 2007/8 there were 1.3 Million visits to our Website





Providing opportunities for leisure and culture that contribute to healthier communities.

Did You Know...

- ▶ In 2007 Beacon Country Park received the prestigious Green Flag award
 - ▶ Joining our existing Countryside Rangers, West Lancashire's first Urban Park Ranger was employed in 2007 to promote outreach, community activities and events.
 - ▶ In 2007 we opened the new Sports Pavilion at Liverpool Road Playing Fields Skelmersdale. It's home to 80 teams of the Junior Football League and was jointly funded by WLDC and The Football Foundation.
 - ▶ In 2007 we opened Hunters Hill Nature reserve in Hilldale on land acquired and improved entirely
- ▶ Over the next year there will be programme of music events in Coronation Park and it will become a 'Wi-Fi' enabled area.
 - ▶ In partnership with the Parish Council Richmond Park in Burscough investment of £100,000 for improvements to the Pavilion and Landscaping is scheduled over





Providing opportunities for leisure and culture that contribute to healthier communities.

Achieving Our Priorities 2008/9

Key Initiatives

- ▶ Continue refurbishment of our formal parks
- ▶ Feasibility Consideration of a Visitor's centre at Beacon Country Park

Key Targets

- ▶ Increase satisfaction with Sports & Leisure facilities from 55% (in 2006/7) aiming to exceed national average levels by March 2010
- ▶ Increase satisfaction with parks and open spaces from 62% (in 2006/7) aiming to be in the top quarter of Councils by March 2010
- ▶ By March 2009 Increase the % of playgrounds meeting our local policy from 18.64% (in 2006/7) to 38.78% (19 out of 49)



The Local Area Agreement






- ▶ A local area agreement (LAA) is a three-year agreement between a local area and central government. The LAA describes how local priorities will be met by delivering local solutions. It also contributes to national priorities set out by the Government.
- ▶ In Lancashire the LAA is negotiated between the Lancashire wide Strategic Partnership and the regional Government Office (GO). The Lancashire Strategic Partnership has produced the 'Ambition Lancashire' community strategy.
- ▶ The Council is a partner in the Lancashire wide Strategic Partnership
- ▶ In addition to our own targets to drive our performance over the next 1 to 3 years we have agreed to support and contribute to a number of the 34 targets and indicators under the LAA.

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Further Information

The links on this page will take you to tables and charts showing more information in detail:

-  Performance against all our Targets and Indicators for 2007/08 [*hyperlink*]
-  'Workforce Matters' Statement [*hyperlink*]
-  New National Indicators [*hyperlink*]

The information provided in this document and those above is produced in accordance with the Council's Data Quality Strategy (DQS).

The DQS is designed to produce accurate, valid, reliable, timely, relevant and complete data that is 'right first time' and can be used to support corporate governance and achieve our vision of **'putting customer services first and building communities second to none'**

PERFORMANCE – KEY INITIATIVES 2007/08

Priority/Target	2007/8 Performance
Protecting and Improving Street Scene and Environment	
Put in place a new contract for Grounds Maintenance	New Contracts for the different types of Grounds Maintenance Work were implemented over Summer/Autumn 2007
Fine tune the recycling collection regime to suit participation levels and target promotion works in areas of poor performance	A detailed review of collection routes was completed in 2007 and the results have been implemented. This has removed inefficiencies and improved performance.
Implement 'Organisational Re-engineering' project for Street Scene Services	Organisational re-engineering team and Street Scene services commenced implementing the recommendations in April 2008.
Combating Crime and the fear of Crime	
Deliver the Crime & Disorder Reduction Strategy in partnership with other organisations and agencies	We delivered all the Objectives in the 2007/8 West Lancashire Crime & Disorder Reduction Strategy.
Lead on the Lancashire Strategic Crime Reduction Board	Over 2007/8 the SCRB was chaired by WLDC Chief Executive Mr W Taylor Management support was also provided by WLDC
Fully utilise the information available from CCTV in support of these initiatives	CCTV monitoring and information sharing has contributed to high achievement in Crime Reduction over 2007/08 linked to our PSA1 Target Success
Working to create good Quality jobs for local people	
Implement the 'Vision for Skelmersdale' plan	This major project is progressing on schedule: Planning issues will be examined over 2008. New building works are scheduled during 2009
Deliver Year 5 of the Investing in Business Programme	This NWDA Programme of investment is on schedule and will complete in 2010
Develop an action plan from the Rural Economy Study	The Rural Economy Action Plan is now in place.
Improving Housing and ensuring that there is affordable housing available for local people	
Develop an Affordable Housing Strategy and Action Plan	The Affordable Housing Strategy and Action Plan are in place and being delivered through 2008/9
Delivering Cost effective services that delight the customer and are accessible to all	
Develop a Shared Services strategy incorporating evaluation of the scope for a 311/911 type service	A 'face to face' pilot with LCC has commenced and an integrated Customer Service Point will be explored in the re-modelling of Skelmersdale
Provide new Council Offices within a package of mixed development by March 2009	This Project is in progress and on target for delivery over 2009
Providing Opportunities for Leisure and Culture	
Continue refurbishment of our formal parks including consideration of the results of a feasibility study into a new visitors centre at Beacon Country park	Programmed Refurbishment of Formal Parks work continues to schedule. Feasibility study will now be undertaken in 2008/9

PERFORMANCE – PRIORITIES & KEY TARGETS 2007/08

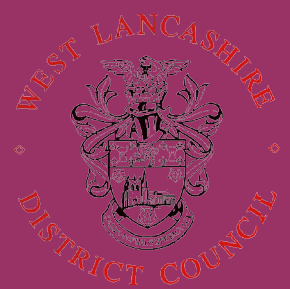
Priority/Target	2007/8 Performance	
Protecting and Improving Street Scene and Environment		
Increase recycling/composting to 41% by March 2008	43.01%	
Decrease proportion of land with significant deposits of litter/detritus to 12% by March 2008	7.33	
Be close to average costs for these services in 2 years	DATA AWAITED	
Be in the top Quartile of Councils for satisfaction with street cleanliness by March 2010	On course for 2010 target	
Be in the top Quartile of Councils for satisfaction with the area as a place to live by March 2010	On course for 2010 target	
Combating Crime and the fear of Crime		
Reduce Crime by 18.5% by March 2008	23% Reduction and Achieved PSA1 Target	
Increase the percentage of people feeling that West Lancashire is a safe & secure place to live to 78% by March 2008	76.6%	
Working to create good Quality jobs for local people		
Help reduce unemployment to 2.5% by March 2008	2.4%	
Improving Housing and ensuring that there is affordable housing available for local people		
Reduce the proportion of 'non-decent' council homes to 9.37% by March 2008	<i>No data till June</i>	
Achieve and sustain satisfaction with the service provided by the council as a landlord at upper quartile (for our family group) whilst maintaining our average cost per head.	<i>No satisfaction level data until the next survey (Autumn 2008)</i> Average Cost £14.46	
Achieve minimum 30% of affordable housing within new build development year on year – in line with local plan	22.7%	
Delivering Cost effective services that delight the customer and are accessible to all		
Achieve year-on-year affordable council tax rises, in line with inflation	DATA AWAITED	
Sustain top quartile performance for satisfaction of residents with the overall service provided by the council (BVPI Survey)	On course for 2010 target	
Reduce staff sickness to 8 days per annum by March 2008	11.89	
Achieve annual efficiency and cost savings in excess of 2.5% per annum	DATA AWAITED	
Increase the % of customers who normally contact the council via the website to 20% by March 2008	24.10	
Providing Opportunities for Leisure and Culture		
Increase satisfaction with sports and leisure facilities to exceed the national average by 2010	On course for 2010 target	
Increase satisfaction with parks and open spaces with the aim of being top quartile by 2010	On course for 2010 target	
Increase the proportion of playgrounds meeting our local policy to 38.78% by March 2008	28%	

West Lancashire District Council Best Value Performance Indicators, Local Indicators & Workforce Matters.

Performance in 2007/08



Foreword



What is in this document?

The Government has radically altered the list of indicators which Councils must report on each year from 2008/09.

Councils have been told they no longer need to produce Best Value Performance Plans, but as a transitional arrangement we do need to publish performance figures for the 2007/08 Best Value Performance Indicators and any other indicators we said we would report in 2008. There is also some other information around contract arrangements where staff have been transferred from one employer to another.

We will still be producing our Annual Corporate Performance Plan in July and you will find further detail of our performance against many of these indicators together with other performance highlights and our plans for 2008/09 in that document.

What are National Indicators?

The new National Indicator Set is set to reflect the work of Council's and their partners in an environment where Local

Strategic Partnerships and Local Area Agreements play an increasingly important role in the delivery of local priorities and local services.

West Lancashire District Council will be responsible for a number of the indicators in the new NI Set but other local partners such as the County Council Police, Fire Service and NHS will have responsibility for many of these "new" indicators.

Details of all the new *National Indicators* can be found at:-

<http://www.communities.gov.uk/publications/localgovernment/finalnationalindicators>

Details of the *National Indicators* relevant to West Lancashire DC can be found on the Performance Management Section of our website: -

http://www.westlancsdc.gov.uk/council_democracy/performance_and_priorities/performance_management.aspx

Performance Overview

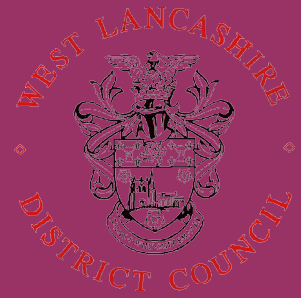
We are required to report our performance against a suite of Best Value Performance Indicators. We also monitor our progress in relation to a number of indicators that we have identified as being particularly important to West Lancashire. This information is used to manage the Council's performance as it helps to identify areas in which we are doing really well, or in which standards are slipping.

The tables below contain information about how we performed in the past, and whether we have met our targets for this year.

This information has also been used to inform the priorities that have been set for 2008/09, and the actions that have been identified to ensure that these priorities and targets are achieved. From July you will be able find more detail of our corporate priorities and plans for 2008/09 in the 2008/09 Corporate Performance Plan.



Performance Information



Workforce Matters

During 2007/08, the only contracts the Council tendered were for Housing Maintenance Repairs and Heating Maintenance. The new contracts began on 1 April 2008.

Both these contracts were already held by private companies. As a result of the Housing Maintenance Repairs tender exercise the contract was awarded to the same company, employees stayed with the same employer. The Heating Maintenance contract was awarded to a different private company than previously and there was a transfer of employees between the two private companies.



Performance Information



BEST VALUE PERFORMANCE INDICATORS

PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 2a	Level 2	N/A	The level (if any) of the Equality Standards for Local Government to which the authority conforms.	Level 2	Level 2	✓				In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.
BVPI 2b	78.95%	64.00%	The duty to promote race equality	78.95%	94.74%	✓😊				In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.
BVPI 8	96.59%	95.92%	% of invoices paid on time	97.50%	96.16%	-				Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.
BVPI 9	97.10%	98.20%	% of Council Tax Collected	98.50%	98.20%	😊				Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.



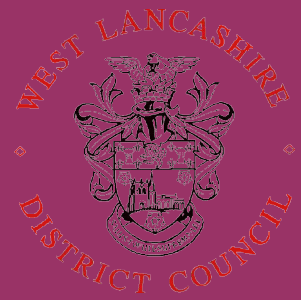
Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 10	99.04%	99.02%	% of NNDR Received	99.10%	99.10%	✓😊		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
BVPI 11a	17.50%	26.92%	% of top 5% earners that are women	22.86%	17.50%	-	Little turnover in top 5% figures mean performance is lower this year	In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
BVPI 11b	2.50%	0.00%	% of top 5% earners from ethnic minorities	2.50%	0.00%	-	No change to previous years - No turnover at this level	In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
BVPI 11c	12.50%	3.13%	% of top 5% earners that have a disability	17.95%	10.00%	-	Little turnover in top 5% figures mean performance is lower this year	In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
BVPI 12	10.76	9.35	Days sick per member of staff	8.00	11.89	-	High levels of long term absence particularly in the early part of the year skewed absence levels	Top Quartile. Currently 8.29	Top Quartile. Currently 8.29	



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 14	0.30%	50.00%	Employees retiring early (excluding ill health) as % of total workforce.	0.30%	0.14%	✓😊				In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.
BVPI 15	0.15%	0.18%	Employees retiring early (ill health) as % of total workforce.	0.30%	0.58%	-				In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.
BVPI 16a	8.44%	3.60%	Employees with disabilities as % of total workforce	8.50%	6.89%	-				In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.
BVPI 17a	2.41%	1.60%	Ethnic minority employees as % of total workforce	2.50%	1.46%	-				In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.



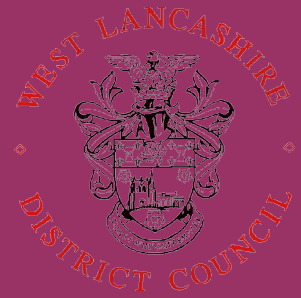
Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 63	64.9	68.0	Energy Efficiency - Average SAP rating of Local Authority Dwellings	66	71.3	✓😊	Information on target was based on projected figure based on historical data - provision of database provided actual improvement measures carried out			In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.
BVPI 64	18	18	Number of private sector vacant dwellings returned into occupation or demolished during 2007/08 as a direct result of action by the Local Authority	19	12	-	Due to staff reductions in the private sector housing services tasks have been re-prioritised. Empty private houses do not represent a serious issue requiring high priority			Will no longer be reported. A more meaningful indicator is being included in Divisional Service Action Plan
BVPI 66a	98.63%	98.24%	Proportion of Rent Collected	98.70%	98.60%	-				Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 66b	3.49%	4.90%	%of tenants owing over 7 weeks (gross) rent	3.45%	3.71%	-		Will no longer be reported.		
BVPI 66c	70.33%	24.58%	% of tenants issued with NSP	68.00%	77.28%	-		Will no longer be reported.		
BVPI 66d	0.52%	0.28%	% of tenants evicted for rent arrears	0.50%	0.41%	✓😊		Will no longer be reported.		
BVPI 76b	0.29	N/A	Housing Benefit Security - Number of Fraud Investigators Employed (per 1,000 caseload)	0.30	0.25	N/A		Will no longer be reported.		
BVPI 76c	32.94	N/A	Housing Benefit Security - Number of Fraud Investigations (per 1,000 caseload)	31.00	25.40	N/A		Will no longer be reported. More meaningful indicators are being used within the Divisional Service Action Plan		



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 76d	7.45	N/A	Housing Benefit Security - Number of Prosecutions and Sanctions (per 1,000 caseload)	10.00	7.70	☺		Will no longer be reported.		
BVPI 78a	28.90 days	28.0	Speed of Processing - Average Time to Process New Claims	25.00 days	23.6 days	✓☺		Will no longer be reported. NI 181 to be reported		
BVPI 78b	17.35 days	9.8	Speed of Processing - Average Time to Process Change of Circumstances	9.00 days	14.4 days	☺		Will no longer be reported. NI 181 to be reported		
BVPI 79a	98.20%	98.40%	Accuracy of Processing - % of claims processed correctly	99.00%	98.20%	-		Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.		
BVPI 79b (i)	59.70%	N/A	% of recoverable overpayments recovered in the year	65.00%	54.70%	-		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 79b (ii)	26.70%	33.22%	HB overpayments recovered during the period as a percentage of the total amount of HB overpayment debt outstanding at the start of the period plus amount of HB overpayments identified during the period.	35.00%	24.20%	-		Will no longer be reported.		
BVPI 79b (iii)	31.40%	N/A	Housing Benefit t (HB) overpayments written off during the period as a percentage of the total amount of HB overpayment debt outstanding at the start of the period, plus amount of HB overpayments identified during the period.	17.00%	10.80%	✓😊		Will no longer be reported.		
BVPI 82a (i)	18.11%	19.98%	% of household waste recycled	19.00%	20.91%	✓😊	2007/08 was the first year to benefit from the alternate weekly collection scheme and the implementation of cardboard recycling	Will no longer be reported. NI 192 to be reported		



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 82a (ii)	7903.94	7870.1	Total tonnage of household waste arising which have been sent by the Authority for recycling.	8300	8980.00	✓😊		Will no longer be reported. NI 192 to be reported		
BVPI 82b (i)	19.89%	11.20%	% of household waste sent for composting	22.00%	22.10%	✓😊		Will no longer be reported. NI 192 to be reported		
BVPI 82b (ii)	8681.28	3890.32	The tonnage of household waste sent by the Authority for composting or treatment by anaerobic digestion.	9600	9473.74	😊		Will no longer be reported. NI 192 to be reported		
BVPI 84a	398.63	410.95	No. of Kilos of household waste collected per head	397.00	391.09	✓😊		Will no longer be reported.		
BVPI 84b	0.28%	0.46%	Description Percentage change from the previous financial year in the number of kilograms of household waste collected per head of the population.	0.00%	-1.89%	✓😊		Will no longer be reported.		



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 86	£57.88	£49.52	Cost of Waste Collection per household	Target = Average Forecast = £63.57	£68.47	-	The world price of fuel has continued to increase also extra resources had to be deployed as a result of increased participation levels in the Summer months.	Target = Average Forecast = £66.15	Target = Average Forecast = £68.83	
BVPI 91a	98.19%	99.15%	% of population served by kerbside collection of recyclables	100.0%	100.00%	✓😊		Will no longer be reported.		
BVPI 91b	98.19%	99.00%	Percentage of households resident in the authority's area served by kerbside collection of at least two recyclables.	100.0%	100.00%	✓😊		Will no longer be reported.		
BVPI 106	74.90%	78.88%	% of new homes built on previously developed land	65.00%	71.00%	✓		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
BVPI 109a	63.00%	74.19%	% of major planning applications determined within 13 weeks	65.00%	58.00%	-	Included on new national indicator set as NI 157	Will no longer be reported., NI 157 to be reported		



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 109b	82.00%	77.33%	% of minor planning applications determined within 8 weeks	75.00%	66.78%	-	Included on new national indicator set as NI 157	Will no longer be reported., NI 157 to be reported		
BVPI 109c	92.00%	89.13%	% of other planning applications determined within 8 weeks	90.00%	86.64%	-	Included on new national indicator set as NI 157	Will no longer be reported., NI 157 to be reported		
BVPI 126a	6.85	7.05	Domestic Burglaries per 1,000 households	7.02	7.3	-	There was a 3% Increase in this crime category for 07/08 however this was set against an historically low baseline figure	Will no longer be reported., Related to NI 16		
BVPI 127a	12.90	15.05	Violent Crimes per 1,000 population (Target for this year reflects a 10% reduction on the 2005 baseline)	12.50	11.90	✓😊		Will no longer be reported.. See NI 15		
BVPI 127b	0.35	0.4	Robberies per year, per 1,000 population in the Local Authority area.	0.30	0.30	✓😊		Will no longer be reported., Related to NI 16		
BVPI 128	8.60	8.05	Vehicle Crimes per 1,000 population	9.01	7.00	✓😊		Will no longer be reported., Related to NI 16		



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 156	71.42%	N/A	Buildings With Facilities For People With Disabilities	75.00%	89.29%	✓😊		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
BVPI 166a	100.00%	96.70%	Score against a checklist of enforcement best practice for environmental health/trading standards	100.0%	100.00%	✓😊		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
BVPI 170a	Nil	453	Visitors to museums	Nil	Nil	N/A	No Premises	Will no longer be reported.		
BVPI 170b	Nil	244	Museum visits in person	Nil	Nil	N/A	No Premises	Will no longer be reported.		
BVPI 170c	Nil	1489	Museum visits - No of pupils on school trips	Nil	Nil	N/A	No Premises	Will no longer be reported.		



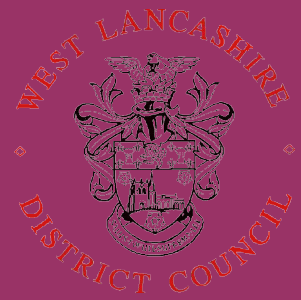
Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 174	0.00	N/A	Number of racial incidents recorded by the authority per 100,000 population	2.74	0.00	✓😊	This is a demand driven indicator	In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
BVPI 175	100%	100.00%	% of racial incidents resulting in further action	100.0%	100%	✓😊	No incidents recorded/No Action Required	In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
BVPI 183b	0	0.14	Average Length of Stay in Hostel Accommodation - Homeless Households.....	0	0	✓😊		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		



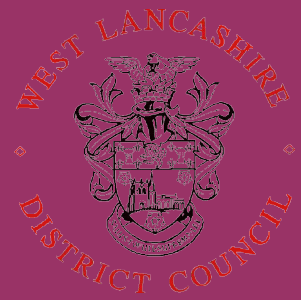
Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 184a	14.97%	21.00%	Proportion of LA Homes Which Were Non-Decent at beginning of year	11.64%	Not Available till June	■	Not Available till June	Will no longer be reported. NI 158 to be reported.		
BVPI 184b	22.24%	16.8%	% change in non-decent homes between 1/4/05 and 1/4/06	18.06%	Not Available till June	■	Not Available till June	Will no longer be reported.		
BVPI 199a	14.00%	10.70%	Proportion of relevant land and highways with significant deposits of litter/detritus	12.00%	7.33%	✓😊		Will no longer be reported. NI 195 to be reported		
BVPI 199b	1.22%	1.00%	The proportion of relevant land and highways (expressed as a percentage) from which unacceptable levels of graffiti are visible.	1.10%	0.60%	✓😊		Will no longer be reported. NI 195 to be reported		



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 199c	0.11%	0.00%	The proportion of relevant land and highways (expressed as a percentage) from which unacceptable levels of fly-posting are visible.	0.00%	0.00%	✓😊		Will no longer be reported. NI 195 to be reported		
BVPI 199d	3	N/A	The year-on-year reduction in total number of incidents and increase in total number of enforcement actions taken to deal with 'fly-tipping'.	1	1	✓		Will no longer be reported. NI 196 to be reported		
BVPI 200	Yes	N/A	Does the authority have a development plan which has been adopted in the past 5 years and the end date not expired OR are there proposals on deposit for a replacement?	Yes	Yes	✓😊		Will no longer be reported.		
BVPI 200b	Yes	N/A	Has the local planning authority met the milestones which the current Local Development Scheme (LDS) sets out?	Yes	Yes	✓😊		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 202	0	1	The number of people sleeping rough on a single night within the area of the local authority.	0	0	✓😊		Will no longer be reported.		
BVPI 204	20.60%	30.40%	Percentage of appeals allowed against the authority's decision to refuse planning applications.	30.00%	24.32%	✓		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
BVPI 205	94.4%	94.4%	Quality of service checklist.	94.40%	94.40%	✓		Will no longer be reported.		
BVPI 212	49.9	33.0	Average time to relet dwellings	50.0	40.6	✓😊		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		



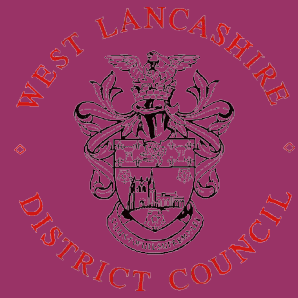
Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 213	24	2	Number of households who considered themselves as homeless, who approached the local housing authority's housing advice service, and for whom housing advice casework intervention resolved their situation.	27	11	-	Prevention is becoming increasingly difficult in the current housing market	In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
BVPI 216a	1232	N/A	Number of 'sites of potential concern' [within the local authority area], with respect to land contamination.	1280	1334	✓😊	It is our wish to identify as many sites of "potential" concern as we are able in order to investigate.	In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
BVPI 216b	0.49%	4.00%	Number of sites for which sufficient detailed information is available to decide whether remediation of the land is necessary, as a percentage of all 'sites of potential concern'.	0.55%	0.98%	✓😊	The figure achieved was well above target due to larger amounts of information being received re sites however when balanced against the number of sites the overall % is still low - This target will not be used in future	In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		



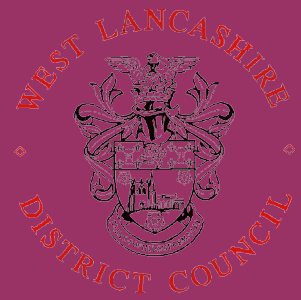
Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 217	100.0%	100.00%	Percentage of pollution control improvements to existing installations completed on time.	100.0%	94.0%	-	Of 34 improvements 32 were completed. 1 Company has missed a target and after advice from DEFRA we will take enforcement action. 1 company applied late for permit and were therefore not permitted on due date - but are now.	Will no longer be reported.		
BVPI 218a	82.22%	92.00%	Abandoned Vehicles - % of reported AV's investigated within 24 hours.	85.00%	93.15%	✓😊		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
BVPI 218b	100.00%	88.00%	Abandoned Vehicles - % of AV's removed within 24 hours from the point at which the authority was entitled to remove the vehicle.	92.00%	100.00%	✓😊		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 219b	53.57%	15.00%	Percentage of conservation areas in the local authority area with an up-to date character appraisal.	64.3%	57.10%	☺	Last year we completed our programme of character appraisals which was started in 1997. Those CAAs undertaken before 2003 are now out of date. The figure 57.1% represents 16/28 CCA's		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.	
BVPI 225	27.27%	N/A	The purpose of this BVPI is to assess the overall provision and effectiveness of local authority services designed to help victims of domestic violence and prevent further domestic violence.	45.45%	45.45%	✓☺			In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.	
BVPI 226a	£74,722	N/A	Total amount spent by the Local Authority on Advice and Guidance services provided by external organisations.	£60,938	£63,314	☺			Will no longer be reported.	



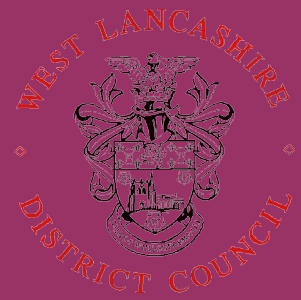
Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 226b	100.00%	N/A	Percentage of monies spent on advice and guidance services provision which was given to organisations holding the CLS Quality Mark at 'General Help' level and above.	100.00%	100.00%	✓😊		Will no longer be reported.		
BVPI 226c	£186,340	N/A	Total amount spent on Advice and Guidance in the areas of housing, welfare benefits and consumer matters which is provided directly by the authority to the public.	£192,000				Will no longer be reported.		



Performance Information



BEST VALUE USER SATISFACTION INDICATORS

PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 3	54.0%	55.0%	% of citizens satisfied with the overall service provided	N/A	N/A	N/A	Triennial Survey done to produce this figure will be replaced by place survey. We will conduct a survey of our own in 2008/09	60%		
BVPI 89	67.0%	71.0%	% of people satisfied with the cleanliness standard in their area	N/A	N/A	N/A		74%		
BVPI 119a	55.0%	60.0%	% of residents satisfied with Local Authority Cultural Services - Sports & Leisure	N/A	N/A	N/A		65.0%		
BVPI 119e	62.0%	74.0%	% of residents satisfied with Local Authority Cultural Services - Parks & Open Spaces	N/A	N/A	N/A		78.0%		



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 74	79.0%	81.0%	Satisfaction of tenants of Council Housing with overall service provided by their landlord - ALL	N/A	N/A	N/A	Replaced by NI 160	81.0%		84.0%
BVPI 74 (i)	100.0%	75.0%	Satisfaction of tenants of Council Housing with overall service provided by their landlord - black & minority ethnic	N/A	N/A	N/A	Replaced by NI 160	75.0%		86.0%
BVPI 74 (ii)	79.0%	81.0%	Satisfaction of tenants of Council Housing with overall service provided by their landlord - Non black & minority ethnic	N/A	N/A	N/A	Replaced by NI 160	81.0%		84.0%
BVPI 4	30.0%	34.0%	% of complainants satisfied with the handling of their complaint	N/A	N/A	N/A	Triennial Survey done to produce this figure will be replaced by place survey	Will not be reported		



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 75	61.0%	66.0%	Satisfaction of tenants of Council Housing with opportunities for participation in management and decision making - ALL	N/A	N/A	N/A	Triennial Survey done to produce this figure will be replaced by place survey			In future years this indicator will be reported within Divisional Service Action Plans but not the annual report
BVPI 75 (i)	-	62.0%	Satisfaction of tenants of Council Housing with opportunities for - Black & Minority Ethnic	N/A	N/A	N/A	Triennial Survey done to produce this figure will be replaced by place survey			In future years this indicator will be reported within Divisional Service Action Plans but not the annual report
BVPI 75 (ii)	61.0%	66.0%	Satisfaction of tenants of Council Housing with opportunities for - Non Black & Minority Ethnic	N/A	N/A	N/A	Triennial Survey done to produce this figure will be replaced by place survey			In future years this indicator will be reported within Divisional Service Action Plans but not the annual report
BVPI 80a	78.0%	80.0%	Satisfaction With Benefits Service - Contact With Office	N/A	N/A	N/A	Triennial Survey done to produce this figure will be replaced by place survey			Will not be reported



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 80b	79.0%	81.0%	Satisfaction With Benefits Service - Service in Office	N/A	N/A	N/A	Triennial Survey done to produce this figure will be replaced by place survey	Will not be reported		
BVPI 80c	66.0%	74.0%	Satisfaction With Benefits Service - Telephone Service	N/A	N/A	N/A	Triennial Survey done to produce this figure will be replaced by place survey	Will not be reported		
BVPI 80d	78.0%	82.0%	Satisfaction With Benefits Service - Staff in Office	N/A	N/A	N/A	Triennial Survey done to produce this figure will be replaced by place survey	Will not be reported		
BVPI 80e	58.0%	62.0%	Satisfaction With Benefits Service - Forms	N/A	N/A	N/A	Triennial Survey done to produce this figure will be replaced by place survey	Will not be reported		
BVPI 80f	68.0%	72.0%	Satisfaction With Benefits Service - Speed of Service	N/A	N/A	N/A	Triennial Survey done to produce this figure will be replaced by place survey	Will not be reported		
BVPI 80g	76.0%	79.0%	Overall Satisfaction With Benefits Service	N/A	N/A	N/A	Triennial Survey done to produce this figure will be replaced by place survey	In future years this indicator will be reported within Divisional Service Action Plans but not the annual report		



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
BVPI 90a	68.0%	81.0%	% of people satisfied with household waste collection	N/A	N/A	N/A	Triennial Survey done to produce this figure will be replaced by place survey	Will not be reported		
BVPI 90b	80.0%	72.0%	% of people satisfied with waste recycling	N/A	N/A	N/A	Triennial Survey done to produce this figure will be replaced by place survey	Will not be reported		
BVPI 111	74.0%	74.0%	% of applicants satisfied with the planning service received	N/A	N/A	N/A	Triennial Survey done to produce this figure will be replaced by place survey	Will not be reported		
BVPI 119c	17.0%	38.0%	% of residents satisfied with Local Authority Cultural Services - museums/galleries	N/A	N/A	N/A	Triennial Survey done to produce this figure will be replaced by place survey	Will not be reported		
BVPI 119d	16.0%	37.0%	% of residents satisfied with Local Authority Cultural Services - Theatres/concert halls	N/A	N/A	N/A	Triennial Survey done to produce this figure will be replaced by place survey	Will not be reported		



Performance Information



LOCAL PERFORMANCE INDICATORS

PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
WL 01	102.5	N/A	Number of collections missed per 100,000 collections	Below 70	68.7	✓😊		Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.		
WL 02	54.49%	N/A	Percentage of missed bins put right by the end of the next working day	90.00%	65.72%	😊		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 03	58.31%	N/A	Proportion of bulky items of household waste collected within 21 days	50.00%	92.21%	✓😊	The introduction of the payment scheme in October 2007 reduced the number of requests to a level in line with services available	In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 06	1.62 days	N/A	Average time taken to remove fly tips (days)	1.4 day	1.37	✓😊		Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.		
WL 07a	281	N/A	Number of complaints regarding dog fouling and stray dogs	260	85	✓😊		Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.		



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
WL 07b	3.26 per kilometre	N/A	Incidents of dog fouling	2.66 per kilometre	1.42	✓😊		Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.		
WL 08	66.00	N/A	Number of crime incidents per 1,000 population	65.00	59.80	✓😊		65.00	65.00	65.00
WL 12a	32,318	N/A	Number of customers taking part in health improvement activities (sport, art, countryside)	31,500	42,461	✓😊		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 12b	2,910	N/A	Number of participants in WLDC health promotion activities	1,125	1,879	✓		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 14	21,492	N/A	Number of visitors to Chapel Gallery	21,000	21,453	✓		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 16	£9.22	N/A	Grounds maintenance: net expenditure per head	£10.04			Figures Not Yet Available (22/5/08)	In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 17	16,226	N/A	Number of people attending countryside events and activities	Minimum 11,000	15,099	✓		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 18	1.09 million	N/A	Use of leisure and cultural facilities	1.15 million	1,150,681	✓😊		Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.		
WL 19	71.8%	N/A	Telephone calls answered within 10 seconds (All)	Minimum 80.0%	71.9%	😊		Will no longer be reported. Continuing to report Direct Dial performance quarterly but not in annual report.		



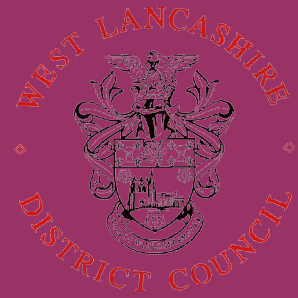
Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
WL 19a(i)	214,000	N/A	No of calls received - Contact Centre	n/a	195,849	N/A	Contextual Information Only			
WL 19a(ii)	66.1%	N/A	% Telephone calls answered within 10 seconds (Contact Centre)	Minimum 80.0%	62.4%	-	Target not met in 4th Quarter due to exceptionally high level of calls during this period.	Replacing with "Average Waiting Time to be no more than 50 seconds " which will be reported quarterly and in Divisional Service Action Plan but not in annual report.		
WL 19b(i)	569,500	N/A	No of calls received - Direct Dial	540,000	748,586	N/A	Contextual Information Only			
WL 19b(ii)	74.2%	N/A	% Telephone calls answered within 10 seconds (Direct Dial)	Minimum 80.0%	74.4%	☺		Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.		
WL 20	92.1%	N/A	Letters answered within 10 working days	Minimum 98.0%	99.10%	✓☺	Provisional Result	In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 21	12	N/A	Number of complaints determined by an Ombudsman	12	10	✓☺		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 22	0	N/A	Number of findings of maladministration by the Ombudsman against the Council	0	0	✓☺		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
WL 24	55%	N/A	Percentage of applications for building regulations decided within 5 weeks	60%	54%	-	Slight reduction since last year but numerically more (9% increase) Applications decided within 5 weeks.Asst Building Cntrl. Mgr Post Vacant for 5 Months	Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.		
WL 25	100.0%	N/A	Percentage of applications for building regulations approved within 2 months	100.0%	100.0%	✓😊		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 26	95.0%	N/A	Percentage of building regulations cases dealt with by the Council	93.0%	91.3%	-	Building control function available from private sector 'approved inspectors' - users have a free choice between providers	In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 28	£363.00	N/A	Building control: cost per application	£370.00	£380.00	-	Actual expenditure less than 2006/7 but slight decrease in numbers of applications submitted results in increase in average cost per application	In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 29	- 24% deficit	N/A	Building control: net income (as a percentage)	Break-even	-20 % Deficit	✓		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		



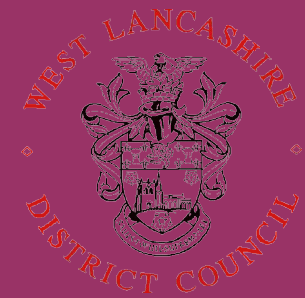
Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
WL 30	100%	N/A	Percentage of food premises inspections that should have been carried out and were carried out for high risk premises	100%						In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.
WL 39	98.03	N/A	Percentage of cases where insect infestation successfully treated in one visit	98.00%						In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.
WL 4	£14.42	N/A	Net spending per head on street cleaning	-	£14.74	N/A				In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.
WL 40	96.5%	N/A	Percentage of complaints and requests for service to environmental health responded to within 3 days	97.7%	100.0%	✓😊				In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.
WL 41	1.46%	N/A	Local authority rent collection and arrears: rent arrears as a proportion of the rent roll	1.40%	1.35%	✓😊				In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.
WL 42	92.9%	N/A	Day to day maintenance contractor performance: percentage of "non urgent" jobs completed in time	93.0%	92.4%	-	This target has been deleted for 2008/9 to allow more meaningful definitions for the new contract arrangements			Will no longer be reported. More meaningful indicators are being used within contract and the Divisional Service Action Plan



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
WL 43	99.2%	N/A	Percentage of tenants satisfied with repairs	99.0%	99.2%	✓😊	This target has been deleted for 2008/9 to allow more meaningful definitions for the new contract arrangements	Will no longer be reported. More meaningful indicators are being used within contract and the Divisional Service Action Plan		
WL 47	18.0	N/A	Average re-let times for "normal" re-lets	18.0	16.2	✓😊		Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.		
WL 49	98.6%	N/A	Percentage of requests for information on housing grants responded to within 3 working days	98.6%	100.0%	✓😊		Will no longer be reported. More meaningful indicators are being used within the Divisional Service Action Plan. This indicator will be replaced by WL 109		
WL 50	100.0%	N/A	Percentage of houses in multiple occupation due for inspection actually inspected	100.0%	100.0%	✓😊		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 51	98.2%	N/A	Percentage of private sector housing enforcement requests responded to within 3 working days	98.5%	100.0%	✓😊		Will no longer be reported. More meaningful indicators are being used within the Divisional Service Action Plan. This indicator will be replaced by WL 110		
WL 52	383	N/A	No. of jobs created through inward investment in West Lancs (source - Econ. Devt. Telephone survey of major employers)	400	509.5	✓😊		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
WL 53	31	N/A	No. of jobs created through European funding in West Lancs (<i>source - Gary Jones, External Funding</i>)	11.5	34	✓😊		Will no longer be reported.		
WL 54		N/A	Number of business start ups in West Lancs (<i>source - Nomis report for West Lancs Business Registrations</i>)	250	600	✓😊	To be reported as sub level of NI 171 Lancashire wide performance in future years	Continuing to report performance in Divisional Service Action Plan and through LSP but not in annual report.		
WL 55	663	N/A	Number of employees		682		Contextual Information Only			
WL 56	630	N/A	Number of employees (full time equivalents)		634		Contextual Information Only			
WL 57 (i)	54	N/A	Health and Safety Incidents (i) No. of accident incident reports	60	47	✓😊		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 57 (ii)	6	N/A	Health and Safety Incidents (ii) Reportable accidents and incidents	4	9	-		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 57 (iii)	48	N/A	Health and Safety Incidents (iii) Non reportable accidents and incidents	56	38	✓😊		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
WL 58	Yes	N/A	Does the Council follow CRE, EOC and Disability Discrimination Act 1995 codes of practice on employment	Yes	Yes	✓		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 59	Yes	N/A	Does the Council carry out formal monitoring of its employees with respect to equal opportunities	Yes	Yes	✓		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 60	89.00%	N/A	Percentage of rental income received in respect of commercial and industrial property	95.0%	89.00%	☺		In future years this indicator (excluding Delf House) will be reported within Divisional Service Action Plans but not the annual report.		
WL 61	49%	N/A	Percentage of properties in good condition performing as intended and operation efficiently - (A)	50%	52%	✓☺		Will no longer be reported.		
WL 62	39%	N/A	Percentage of properties in satisfactory condition performing as intended but showing minor deterioration (B)	40%	45%	✓☺		Will no longer be reported.		
WL 63	12%	N/A	Percentage of properties in poor condition showing major defects and/or not operating as intended (C)	10%	3%	✓☺		Will no longer be reported.		
WL 64	0%	N/A	Percentage of properties in bad condition - life expired and/or serious risk of imminent failure (D)	0%	0%	✓☺		Will no longer be reported.		



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
WL 65	0%	N/A	Maintenance backlog - Level 1: proportion requiring urgent work to prevent immediate closure and/or high risk to health and safety etc.	0%	0%	✓ 😊		Will no longer be reported.		
WL 66	62%	N/A	Maintenance backlog - Level 2: essential work required within 2 years to prevent serious deterioration or to address medium risk to health and safety etc.	50%	61%	✓ 😊		Will no longer be reported.		
WL 67	38%	N/A	Maintenance backlog - Level 3: desirable work required within 3-5 years to prevent deterioration of fabric/service or to address a low risk to health and safety of the occupants.	50%	40%	😊		Will no longer be reported.		
WL 69	15.54%	N/A	Average rate of return for industrial premises	14.50%	14.50%	✓		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 70	11.20%	N/A	Average rate of return for retail/commercial premises	14.20%	13.40%	-	CIPFA no longer collate this information therefore figures absolute and based on a representative sample of properties	In future years comparative information will be reported within Divisional Service Action Plans but not the annual report.		



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
WL 71	£103k	N/A	Former tenant arrears - amount collected	£125k	113k	☺				In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.
WL 72	30.00%	N/A	Council tax arrears – percentage collected	31.00%	24.30%	-				In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.
WL 73	£1.579 million	N/A	Cost of street cleaning	-	1,618,550	N/A				In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.
WL 74	£39.62	N/A	Cost of refuse collection per household	-	£68.47	N/A	World fuel price increases have affected forecast costs and extra resources have had to be deployed as a result of increased participation levels			In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.
WL 75	£10.90	N/A	Weekly cost of management per dwelling	2% increase	£14.46	-				In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.
WL 76	£10.21	N/A	Weekly cost of repairs per dwelling	2% increase	£10.07	✓☺				In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.
WL 78	99.0%	N/A	Right to Buy offers issued in time	99.0%	100.0%	✓☺				Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.



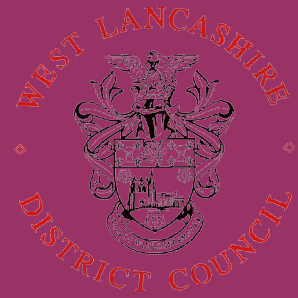
Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
WL 81	1,468	N/A	Planning applications - applicants		1,404		No Target, Contextual Information Only	In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 82	79%	N/A	% of residents satisfied with the local area as a place to live		N/A	N/A		Will no longer be reported as local indicator. (See new national indicators NI 5)		
WL 83	64.8%	N/A	% of residents satisfied with the way the Council keeps them informed	65.0%	N/A	N/A		Will no longer be reported as a local indicator		
WL 84 (i)	88%	N/A	% of residents who feel safe when walking in their neighbourhood		TRIANNUAL	N/A		Will no longer be reported as local indicator. (See new national indicators NI 127)		
WL 84 (ii)	98%	N/A	% of residents who feel safe in their home		TRIANNUAL	N/A		Will no longer be reported as local indicator. (See new national indicators NI 127)		
WL 84 (iii)	78.90%	N/A	% of people feeling that West Lancashire is a safe and secure place to live	Minimum 78%	76.6%	-		Minimum 78%	Minimum 78%	Minimum 78%
WL 85a	983,900	N/A	Use of Councils website - No. of Visits	1,000,000	1,312,900	☑😊		Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.		
WL 85b	5,767	N/A	Use of Councils website - Usage of Online Forms	6,000	5,803	-	The set target was aspirational and performance has mirrored 06/07. The new website, launched in March 2008 should improve uptake of online	Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.		



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
							forms.			
WL 85c	4,317	N/A	Use of Councils website - No. of Online Payments	5,000	7,004	✓😊		Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.		
WL 86	3.9% (NB Revised from 0%)	N/A	Affordable Housing Development - (Targets relate to the proportion of homes completed in Ormskirk, Aughton and Burscough which are subsidised low cost; shared ownership; other RSL homes or homes to meet special needs)	Minimum 30.0%	22.7%	-	A new national indicator (Ni 155) is being introduced which monitors performance across the district. 2008/09 will be the last year this indicator is reported	Minimum 30.0%	Minimum 30.0%	Minimum 30.0%
WL 87 (a)	2.70%	N/A	Unemployment - District Average (<i>source - ONS Claimant Count</i>)	Below 2.5%	2.40%	✓😊	Being reported as sub level of NI 151 Lancashire wide performance in future years	Will no longer be reported as local indicator. (See new national indicators NI 151)		
WL 87 (b)	5.39%	N/A	Unemployment - Skelmersdale (<i>source - ONS claimant count</i>)	5.0%	5.40%	-		Continuing to report performance in Divisional Service Action Plan and through LSP but not in annual report.		
WL 88	94.00%	N/A	Number of planning decisions delegated to officers as a % of all decisions	90.00%	92.70%	✓😊		Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.		



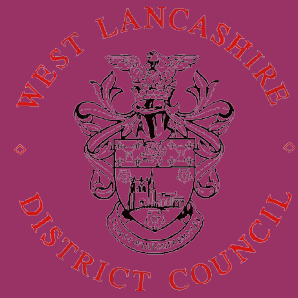
Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
WL 89	10.9 days	N/A	Average time to complete non-urgent repairs	11 days	13.02	-	Performance for the first quarter of the year was 13.76 days. This was due mainly to problems as a result of contracts coming to an end. This was addressed and we managed to improve in the final quarter to just 11.1 days average	Will no longer be reported. More meaningful indicators are being used within contract and the Divisional Service Action Plan		
WL 90	94.80%	N/A	% of calls to call centre (577177 number) which were answered	Minimum 96.0%	90.9%	-	Target not met in 4th Quarter due to exceptionally high level of calls during this period. This target has been reduced to 85% due to a reduction in resources	Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.		
WL 91	75	N/A	Number of services being handled in 'front office'	100	107	✓😊		107	107	107



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
WL 92	62%	N/A	Proportion of cases being dealt with at first point of contact (Contact Centre)	65%	61.8%	-	Target not met in 4th Quarter due to exceptionally high level of calls during this period resulting in more calls being transferred to 'back office' so as to maximise the number answered by the authority	Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.		
WL 93	37.9	N/A	Hampshire Matrix Score - Pollution	38.8	37.4	-	07/08 achievement is marginally below the expected performance. Some expected improvements were not undertaken due to delays in implementing a new computer system however other improvements were undertaken in lieu of this	In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 94	31.7	N/A	Hampshire Matrix Score - Health & safety	32.3	31.8	☺		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 95	36.9	N/A	Hampshire Matrix Score - Food Safety	37.3	37.3	✓☺		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 96	18.64%	N/A	% of playgrounds meeting WLDC local policy	38.78%	28.00%	-		38.78%	38.78%	38.78%



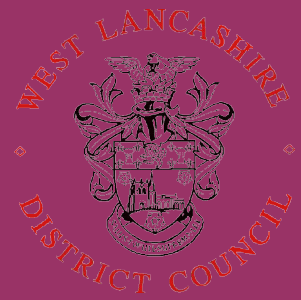
Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
WL 98a	4744	N/A	Reduction in crime towards achievement of PSA1 (Number of "BCS" Comparator Crimes)	4457	4202	✓😊				Will no longer be reported. PSA1 Target was achieved. New indicators will be monitored by Crime & Disorder Reduction Partnership.
WL 98b	5.5% increase in year - 13.7% decrease on baseline.	N/A	Reduction in crime towards achievement of PSA1 (% reduction in number of "BCS" Comparator Crimes)	18.50%	23.00%	✓😊	PSA1 Acheieved			Will no longer be reported. PSA1 Target was achieved. New indicators will be monitored by Crime & Disorder Reduction Partnership.
WL 99	99.1%	N/A	Proportion of urgent repairs to council housing completed within Government time limits (Previously BVPI 72)	99.2%	96.8%	-	Performance affected by termination of day to day repairs & maintenance contract			Will no longer be reported. More meaningful indicators are being used within contract and the Divisional Service Action Plan
WL 101	100.00%	N/A	% of standard searches carried out in 10 working days	100.00%	100.00%	✓😊				Continuing to report performance quarterly and in Divisional Service Action Plan but not in annual report.
WL 102	100%	N/A	% of responsive but not emergency repairs during 2004/05 for which the authority both made and kept an appointment	Minimum 99%	100%	✓😊				Will no longer be reported. More meaningful indicators are being used within contract and the Divisional Service Action Plan
WL 103	£421.40	NW Average £421.90	Median gross weekly earnings - employees living in the West Lancashire area	Above NW Average (£432.70)	£443.90	✓😊				Continuing to report performance in Divisional Service Action Plan and through LSP but not in annual report. Countywide figure will be reported as NI 166.



Performance Information



PI	WLDC 2006/07	District Council Median 2006/07	Description of the Indicator	Target 2007/08	Actual 2007/08	Hit?	Commentary	Target 2008/09	Target 2009/10	Target 2010/11
WL 104	N/A	N/A	Number of educational presentations on Street Scene issues to schools and other groups	-	15	N/A	Contextual Information Only	In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 105	N/A	N/A	% of private sector homes vacant for six months or more	N/A	1.73%	N/A	Contextual Information Only	In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 106	N/A	N/A	% of time WLDC website is available	99.6%	97.3%	✓		In future years this indicator will be reported within Divisional Service Action Plans but not the annual report.		
WL 107	20%	WLDC was 6.1% in 2004/05	% of customers whose normal method of contacting the council is via the website/email	25%	24.10%	☺	Survey Question	30%	30%	30%

	Comments
NI 1 % of people who believe people from different backgrounds get on well together in their local area	Place Survey
NI 2 % of people who feel that they belong to their neighbourhood	Place Survey
NI 3 Civic participation in the local area	Place Survey
NI 4 % of people who feel they can influence decisions in their locality	Place Survey
NI 5 Overall/general satisfaction with local area	Place Survey
NI 6 Participation in regular volunteering	Place Survey
NI 14 Avoidable contact: The average number, of customer contacts per received customer request	
NI 17 Perceptions of anti-social behaviour	Place Survey
NI 21 Dealing with local concerns about anti-social behaviour and crime by the local council and police	Place Survey
NI 22 Perceptions of parents taking responsibility for the behaviour of their children in the area	Place Survey
NI 23 Perceptions that people in the area treat one another with respect and dignity	Place Survey
NI 24 Satisfaction with the way the police and local council dealt with anti-social behaviour	Not Collected in 2008/09
NI 25 Satisfaction of different groups with the way the police and local council dealt with anti-social behaviour	Not Collected in 2008/09
NI 27 Understanding of local concerns about anti-social behaviour and crime by the local council and police	Place Survey
NI 37 Awareness of civil protection arrangements in the local area	Place Survey
NI 41 Perceptions of drunk or rowdy behaviour as a problem	Place Survey
NI 42 Perceptions of drug use or drug dealing as a problem	Place Survey
NI 119 Self-reported measure of people's overall health and wellbeing	Place Survey
NI 137 Healthy life expectancy at age 65	Place Survey
NI 138 Satisfaction of people over 65 with both home and neighbourhood	Place Survey
NI 139 People over 65 who say that they receive the information, assistance and support needed to exercise choice and control to live independently	Place Survey
NI 140 Fair treatment by local services	Place Survey
NI 154 Net additional homes provided	
NI 155 Number of affordable homes delivered (gross)	
NI 156 Number of households living in Temporary Accommodation	
NI 157 Processing of planning applications as measured against targets for 'major', 'minor' and 'other' application types	Previously BVPI 109a/b/c
NI 158 % decent council homes	
NI 159 Supply of ready to develop housing sites	
NI 160 Local Authority tenants' satisfaction with	Previously BVPI 78a/b

	Comments
landlord services	
NI 170 Previously developed land that has been vacant or derelict for more than 5 years	Previously BVPI 106
NI 179 Value for money – total net value of on-going cash-releasing value for money gains that have impacted since the start of the 2008-9 financial year	Link to CPP target “Achieve annual cash savings of 3% in line with Government Targets”
NI 180 Changes in Housing Benefit/ Council Tax Benefit entitlements within the year	
NI 181 Time taken to process Housing Benefit/Council Tax Benefit new claims and change events	Previously BVPI 78a/b
NI 182 Satisfaction of businesses with local authority regulation services	
NI 184 Food establishments in the area which are broadly compliant with food hygiene law	
NI 185 CO2 reduction from Local Authority operations	
NI 187 Tackling fuel poverty – people receiving income based benefits living in homes with a low energy efficiency rating	
NI 188 Adapting to climate change	
NI 191 Residual household waste per head	
NI 192 Household waste recycled and composted	Previously BVPI 82
NI 194 Level of air quality – reduction in NOx and primary PM10 emissions through local authority’s estate and operations.	
NI 195 Improved street and environmental cleanliness (levels of graffiti, litter, detritus and fly posting)	Previously BVPI 199a/b/c
NI 196 Improved street and environmental cleanliness – fly tipping	Previously BVPI 199d
NI 197 Improved local biodiversity – active management of local sites	